

CITY OF GROSSE POINTE WOODS, MICHIGAN
20025 Mack Plaza Dr.
Planning Commission Meeting
July 23, 2013
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES**
Planning Commission – 06/25/13
7. **BUILDING OFFICIAL'S MONTHLY REPORT:**
Building Department Report – June 2013
8. **COUNCIL REPORT:**
July - Gilezan
9. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**
August - Hamborsky
10. **NEW BUSINESS:**
Sub-Committee Reports:
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)
Special Sign (Vaughn/Evola/Fuller/Stapleton)
11. **PUBLIC COMMENT:**
12. **ADJOURNMENT:**

Submitted by: Gene Tutag, Building Official

313-343-2426

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED
AND COPIES GIVEN TO NEWSPAPERS

Notice: The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or calling the A.D.A. Coordinator or the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2445; or Telecommunications Device for the Deaf (TDD) (313) 343-9249.

NOTE TO PETITIONERS:

Please make every effort to be present at the meeting so that public officials may get the benefit of your input on the matter before them.

PLANNING COMMISSION
06/25/13 – 017

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JUNE 25, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:32 p.m. by Chair Evola.

Roll Call: Chair Evola
Fuller, Gilezan, Hamborsky (7:33 p.m.), Rozycki, Stapleton, Vaughn (7:34 p.m.), Vitale

Absent: None

Also Present: Building Official Tutag
Recording Secretary Babij Ryska

Motion by Gilezan, seconded by Fuller, that Commission Members Hamborsky and Vaughn be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Gilezan, Fuller, Rozycki, Stapleton, Vitale
NO: None
ABSENT: Hamborsky, Vaughn

Motion by Gilezan, seconded by Vitale, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Gilezan, Fuller, Rozycki, Stapleton, Vitale
NO: None
ABSENT: Hamborsky, Vaughn

Chair Evola welcomed Council Member Ketels, as Planning Commission Representative for being in attendance at tonight's meeting.

Motion by Vitale, seconded by Stapleton, regarding **Approval of Minutes**, that the Planning Commission Meeting and the Workshop minutes dated May 28, 2013 be approved.

MOTION CARRIED by the following vote:

YES: Evola, Gilezan, Fuller, Hamborsky, Rozycki, Stapleton, Vaughn, Vitale
NO: None
ABSENT: None

PLANNING COMMISSION
06/25/13 – 018

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Have been in communications with a carrier and their attorney regarding the installation of a cellular tower at the Milk River lift station at 1190 Parkway. The project would entail a special land use and site plan review. The process may begin at the next meeting.
- There is still interest in the old Caribou site at 19419 Mack, however, we have not been able to contact the property owner.
- Tonight's Rivers tour was cancelled due to weather causing unsafe conditions on the construction site. We will try again next month.
- Building Department has been busy. There have not been any foreclosure or vacant property permits issued and sales are doing well.
- Lyla's Catering is opening at the old Quizno's location at 20083 Mack Ave. They specialize in Mediterranean cuisine.
- Will have a vacancy list by the next Mayor's Mack Avenue Business Study Committee meeting.

Chair Evola gave the June 2013 Council Reports.

- June 3rd: Nothing pertaining to the Planning Commission.
- June 17th: First reading of the drive-thru ordinance.

Commission Member Gilezan will attend the July Council meetings.

The following **Subcommittee Reports** were provided:

2020 Plan – Commission Member Hamborsky stated that the committee is still working on the final product for presentation to the Commission.

Special Sign Ordinance – Commission Member Vaughn stated that the committee will meet tomorrow and plan to attend the next Mayor's Mack Avenue Business Study Committee meeting. Council Member Ketels stated that the meeting may be held July 17, 2013 at 6:00 p.m.

Motion by Vaughn, seconded by Vitale, to adjourn at 7:51 p.m. Passed unanimously.

**City of Grosse Pointe Woods
BUILDING DEPARTMENT
Monthly Financial Report – June 2013**

Permits Issued:	160	
Rental Certificates:	17	Total: \$ 23,931
Vacant/Foreclosure:	0	

CODE ENFORCEMENT

Abandoned/Foreclosure Compl. Notices Issued:	1
# of Complaints Investigated by Code Enforcement:	35
Closed Due to Compliance:	28
Open for Longer Compliance Time:	7
Citations Issued:	2
Early Trash Notices:	7
Code Violation Notices to Residents:	19
Tall Grass Notices Issued:	52
Stop Work notices to Contractors (working w/o permit):	8
Outside Storage:	1

NEW BUSINESS

Towne Mortgage, 21304 Mack Ave