

PLANNING COMMISSION  
07/23/13 – 019

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JULY 23, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Chair Evola.

Roll Call: Chair Evola  
Fuller, Gilezan, Hamborsky (7:35 p.m.), Vaughn, Vitale

Absent: Rozycki, Stapleton

Also Present: Building Official Tutag  
Recording Secretary Babij Ryska

Motion by Vaughn, seconded by Fuller, that Commission Members Hamborsky, Rozycki, and Stapleton be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Vaughn, Vitale

NO: None

ABSENT: Hamborsky, Rozycki, Stapleton

Motion by Vitale, seconded by Gilezan, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Vaughn, Vitale

NO: None

ABSENT: Hamborsky, Rozycki, Stapleton

Motion by Vaughn, seconded by Gilezan, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated June 25, 2013 be approved, as corrected.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Vaughn, Vitale

NO: None

ABSENT: Rozycki, Stapleton

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

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- Dr. Stonish will be applying for a site plan review to increase parking. Additionally, she will be doing some patio upgrades.
- There is still interest in the old Caribou site at 19419 Mack, will let the Commission when we know something.
- There is interest in Dr. Quinn property which is zoned mixed use, work will be done to the exterior of the building.
- Council authorized the addition of a part-time Code Enforcement/Administrative Clerk position in the Building Department. Karen will take the position leaving the other part-time Administrative Clerk open, will be hiring someone soon.
- Vacancy on Mack is about 8% which is good in comparison to some other communities.

Commission Member Gilezan gave the July 2013 Council Reports.

- July 1<sup>st</sup>: Nothing pertaining to the Planning Commission.
- July 15<sup>th</sup>: Second reading of the drive-thru ordinance.

Commission Member Hamborsky will attend the August Council meetings.

Under New Business the following items were discussed:

- Building Official Tutag stated that he received an application for a Wireless Communications Tower on the steeple of Crosspointe Church on Old Eight Mile, and recommended a public hearing be set for the next meeting.

Motion by Gilezan, seconded by Vaughn, that the Planning Commission schedule a **Public Hearing for the Sprint PCS Wireless Communications Tower Site Plan Review on August 27, 2013.**

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Vaughn, Vitale

NO: None

ABSENT: Rozycki, Stapleton

The following **Subcommittee Reports** were provided:

**2020 Plan** – Commission Member Hamborsky stated that the committee is still working on the final product for presentation to the Commission.

**Special Sign Ordinance** – Commission Member Vaughn stated that prior to meeting with the Mayor's Mack Avenue Business Study Committee, they will draft more specific proposals for review and may not meet again until September.

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Additional items discussed under New Business:

- Commission Member Vitale made inquiry of the communication between the City and DTE considering the amount of power outages and brown outs that happen in the City. Building Official Tutag assured the Commission that the City is in constant communications with DTE.
- Building Official Tutag stated that the Council transferred the Soil Erosion Program to the County. Since the change in legislation it is just not worth the City doing the inspections and issuing the permits.
- Building Official Tutag stated that due to heavy rainfall the Rivers Site Visit is rescheduled to next months meeting.

Motion by Vaughn, seconded by Gilezan, to adjourn at 8:13 p.m. Passed unanimously.