

CITY OF GROSSE POINTE WOODS, MICHIGAN
20025 Mack Plaza Dr.
Planning Commission Meeting
April 23, 2013
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES**
Planning Commission – 03/26/13
7. **BUILDING OFFICIAL'S MONTHLY REPORT:**
Building Department Report – March 2013
8. **COUNCIL REPORT:**
April - Vitale
9. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**
May - Evola
10. **NEW BUSINESS:**
Sub-Committee Reports:
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)
Special Sign (Vaughn/Evola/Fuller/Stapleton)
11. **PUBLIC COMMENT:**
12. **ADJOURNMENT:**

Submitted by: Gene Tutag, Building Official

313-343-2426

IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED
AND COPIES GIVEN TO NEWSPAPERS

Notice: The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or calling the A.D.A. Coordinator or the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2445; or Telecommunications Device for the Deaf (TDD) (313) 343-9249.

NOTE TO PETITIONERS:

Please make every effort to be present at the meeting so that public officials
may get the benefit of your input on the matter before them.

PLANNING COMMISSION
03/26/13 – 008

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, MARCH 26, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Chair Evola.

Roll Call: Chair Evola
Fuller, Gilezan (7:45), Hamborsky (7:35), Rozycki, Stapleton, Vitale, Vaughn

Absent: None

Also Present: Building Official Tutag
Recording Secretary Babij Ryska

Motion by Vaughn, seconded by Rozycki, that Commission Members Hamborsky and Gilezan be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Rozycki, Stapleton, Vitale, Vaughn

NO: None

ABSENT: Gilezan, Hamborsky

Motion by Rozycki, seconded by Stapleton, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Hamborsky, Rozycki, Stapleton, Vitale, Vaughn

NO: None

ABSENT: Gilezan

Motion by Vaughn, seconded by Rozycki, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated February 26, 2013 be approved.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Hamborsky, Rozycki, Stapleton, Vitale, Vaughn

NO: None

ABSENT: Gilezan

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Members will be receiving an email from Sherrie Howard, of the Michigan Association of Planning, with new member information.

PLANNING COMMISSION
03/26/13 – 009

- The City of Harper Woods is adopting/updating their Master Plan; a draft is available on their website.
- The Rivers project is progressing; they are putting up the three story steel structure for the independent/assisted living complex. The condos are slated to be completed by September 2013.
- A new Stone Works is opening in the old Verizon location on Mack.
- Have not received any formal business application for the Robusto's location and the building is officially for sale.
- Judy McHale, Elections/Records Clerk, has discovered some historical documents regarding Mack Avenue planning. Those records may be forwarded to the 2020 Sub-committee if applicable to their project.
- Little Caesars' remodeling project should be completed in the next couple weeks.

Commission Member Vaughn gave the **March 2013 Council Reports:**

- March 4th: Nothing pertaining to the Planning Commission.
- March 18th: Nothing pertaining to the Planning Commission.

Commission Member Vitale will attend the April Council meetings.

The following **Subcommittee Reports** were provided:

2020 Plan – Commission Member Hamborsky stated that the sub-committee is in the process of getting their information into CAD format and anticipate making a presentation to the Commission at the May meeting.

Chair Evola, with the consensus of the Commission, called for a **Workshop meeting** to review the 2020 plan on **May 28, 2013 at 6:30 p.m.**

Special Sign Ordinance – Commission Member Vaughn stated there is nothing to report and scheduled a sub-committee **meeting** for **Saturday, April 20, 2013 at 9:00 a.m.**

Hearing no objections, the following items were heard under **New Business:**

- Commission Member Vaughn noted that the Planning & Zoning News (February 2013) summarized an Appeals case that overturned a cell tower denial in West Bloomfield. He will review the case more closely and will distribute the article to the members.

Motion by Stapleton, seconded by Rozycki, to adjourn at 7:50 p.m. Passed unanimously.

**City of Grosse Pointe Woods
BUILDING DEPARTMENT
Monthly Financial Report – March 2013**

Permits Issued:	157	
Rental Certificates:	20	Total: \$ 27,204
Vacant/Foreclosure:	4	

CODE ENFORCEMENT

Abandoned/Foreclosure Compl. Notices Issued:	1
# of Complaints Investigated by Code Enforcement:	34
Closed Due to Compliance:	22
Open for Longer Compliance Time:	12
Citations Issued:	0
Early Trash Notices:	2
Code Violation Notices to Residents:	16
Tall Grass Notices Issued:	0
Stop Work notices to Contractors (working w/o permit):	5
Outside Storage:	4

NEW BUSINESS

The Works Hair & Nails, 19615 Mack