

CITY OF GROSSE POINTE WOODS, MICHIGAN
20025 Mack Plaza Dr.
Planning Commission Meeting
February 26, 2013
7:30 p.m.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PLEDGE OF ALLEGIANCE**
4. **ACCEPTANCE OF AGENDA**
5. **RECOGNITION OF COUNCIL REPRESENTATIVE/S**
6. **APPROVAL OF MINUTES**
Planning Commission – 01/22/13
7. **CONTINUED DISCUSSION: GPW PLANNING COMMISSION ANNUAL REPORT - 2012:**
 - A. Excerpt – 01/22/13
 - B. GPW Planning Commission Annual Report 2012
8. **DISCUSSION: MAP (MICHIGAN ASSOC. OF PLANNING) MEMBERSHIP**
 - A. Excerpt – 01/22/13
 - B. E-mail – 01/08/13 – MAP (A. Brown)
MAP Brochure & Application (4 pgs)
9. **DISCUSSION: BUDGET – FISCAL YEAR 2013-2014**
 - A. Memo – 01/29/13 – Treasurer/Comptroller (D. Irby)
 - B. General Ledger Activity for Planning Commission (07/01/12 – current)
10. **BUILDING OFFICIAL'S MONTHLY REPORT:**
Building Department Report – January 2013
11. **COUNCIL REPORT:**
January – Stapleton
February - Rozycki
12. **INFORMATION ONLY: COUNCIL REPRESENTATIVE FOR NEXT MEETING:**
March - Vaughn
13. **NEW BUSINESS:**
Sub-Committee Reports:
2020 Plan (Hamborsky/Vitale/Fuller/Gilezan)
Special Sign (Vaughn/Evola/Fuller/Richardson)

14. PUBLIC COMMENT:

15. ADJOURNMENT:

Submitted by: Gene Tutag, Building Official

313-343-2426

**IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED
AND COPIES GIVEN TO NEWSPAPERS**

Notice: The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services, such as signers for the hearing impaired, or audio tapes of printed materials being considered at the meeting to individuals with disabilities. All such requests must be made at least five days prior to said meeting. Individuals with disabilities requiring auxiliary aids or services should contact the City of Grosse Pointe Woods by writing or calling the A.D.A. Coordinator or the City Clerk's office, 20025 Mack Plaza, Grosse Pointe Woods, MI 48236 (313) 343-2445; or Telecommunications Device for the Deaf (TDD) (313) 343-9249.

NOTE TO PETITIONERS:

**Please make every effort to be present at the meeting so that public officials
may get the benefit of your input on the matter before them.**

PLANNING COMMISSION
01/22/13 – 001

MINUTES OF THE PLANNING COMMISSION OF THE CITY OF GROSSE POINTE WOODS HELD ON TUESDAY, JANUARY 22, 2013, IN THE COUNCIL-COURT ROOM OF THE MUNICIPAL BUILDING, 20025 MACK AVENUE, GROSSE POINTE WOODS, MICHIGAN.

The meeting was called to order at 7:34 p.m. by Chair Gilezan.

Roll Call: Chair Gilezan
Evola, Fuller, Hamborsky, Rozycki, Stapleton, Vitale

Absent: Richardson, Vaughn

Also Present: Building Official Tutag
Recording Secretary Babij Ryska

Motion by Evola, seconded by Vitale, that Commission Members Richardson and Vaughn be excused from tonight's meeting.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale

NO: None

ABSENT: Richardson, Vaughn

Chair Gilezan welcomed Council Member Ketels, as Planning Commission Representative for being in attendance at tonight's meeting.

Motion by Stapleton, seconded by Evola, that all items on tonight's agenda be received, placed on file, and taken in order of appearance.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale

NO: None

ABSENT: Richardson, Vaughn

Motion by Rozycki, seconded by Fuller, regarding **Approval of Minutes**, that the Planning Commission Meeting minutes dated December 11, 2012 be approved.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale

NO: None

ABSENT: Richardson, Vaughn

PLANNING COMMISSION
01/22/13 – 002

The next item on the agenda was **Appointments – Election of Chair and Vice-Chair/ Secretary**. Chair Gilezan articulated his recommendations. Hearing no other nominations, the following motions were made.

Motion by Gilezan, seconded by Fuller, regarding the **Election of Chair**, that the Planning Commission nominate and elect Planning Commission Member **Evola** as Chair.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale
NO: None
ABSENT: Richardson, Vaughn

Motion by Gilezan, seconded by Stapleton, regarding the **Election of Vice-Chair/ Secretary**, that the Planning Commission nominate and elect Planning Commission Member **Rozycki** as Vice-Chair/Secretary.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale
NO: None
ABSENT: Richardson, Vaughn

Motion by Evola, seconded by Fuller, that the Planning Commission approve and adopt the **Rules of Order and Procedure** as presented.

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale
NO: None
ABSENT: Richardson, Vaughn

The next item discussed was **2012 Grosse Pointe Woods Planning Commission Annual Report**. The Building Department will revise the sub-committee and budget sections and present it at the February meeting for approval.

The next item on the agenda was **Continued Discussion: Land Uses & Zoning on Mack Avenue**. Building Official Tutag stated that the proposed ordinance amendment language provided encompasses the intent of the Planning Commission. Additionally, the spelling of 'drive-thru' will remain consistent throughout.

Motion by Evola, seconded by Vitale, regarding **Land Uses & Zoning on Mack Avenue**, that the Planning Commission refer and recommend the proposed zoning ordinance amendment to the Committee of the Whole for review and consideration.

PLANNING COMMISSION
01/22/13 – 003

MOTION CARRIED by the following vote:

YES: Evola, Fuller, Gilezan, Hamborsky, Rozycki, Stapleton, Vitale

NO: None

ABSENT: Richardson, Vaughn

The next item on the agenda was the **Building Official's Monthly Report**. Mr. Tutag reported the following:

- Building Department has an intern for the semester from Wayne State University.
- The Rivers project is progressing; the Building Department is processing a tremendous amount of paperwork.
- Permit activity in the City is vibrant despite the recent cold temperatures.
- Businesses are staying in the community, but are moving to smaller spaces. Owners of larger properties may start to subdivide their spaces to attract new tenants.
- St. John Health System is not complying with the provision of the temporary heliport. The City is in contact with them regarding these matters. Updates to come.

Chair Gilezan requested that Council Member Ketels give the **December 17th Council Report**:

- Nothing that pertained to the Commission.

Commission Member Stapleton gave the **January 7th 2013 Council Report**:

- The Zilli's variance request to operate a business out of a home on Mack, without residing there, was denied by the Zoning Board of Appeals due to lack of evidence that an unnecessary hardship exists.

Commission Member Rozycki will attend the February Council Meetings.

The following **Subcommittee Reports** were provided:

2020 Plan – Commission Member Hamborsky stated that the sub-committee will meet in February with the goal of having a work product to present to the Commission at April's meeting.

Special Sign Ordinance – Nothing to report.

Hearing no objections, the following items were heard under **New Business**:

- Council Member Ketels informed the Commission that the budget review process is well underway.
- Commission Member Stapleton stated that according to the Michigan Association of Planning, the City is no longer a member. Reinstating the membership will allow for free educational sessions if the Commission is interested. Additionally, membership includes

PLANNING COMMISSION

01/22/13 – 004

12 people. Building Official Tutag believes that the City is a member and will follow-up at the next meeting.

- Commission Member Evola (chair-elect) will not be in attendance at February's meeting. Commission Member Rozycki (vice-chair/secretary elect) will chair the meeting.
- Building Official Tutag thanked Chair Gilezan for his service the past year. Commission Members shared in his sentiments.

Motion by Evola, seconded by Stapleton, to adjourn the Planning Commission meeting at 8:18 p.m. Passed unanimously.

PLANNING COMMISSION
01/22/13 – 002

The next item discussed was **2012 Grosse Pointe Woods Planning Commission Annual Report**. The Building Department will revise the sub-committee and budget sections and present it at the February meeting for approval.



GROSSE POINTE WOODS
PLANNING COMMISSION
ANNUAL REPORT

2012

GROSSE POINTE WOODS PLANNING COMMISSION REPORT - 2012

The Planning Commission of the City of Grosse Pointe Woods is governed by the Planning Enabling Act, State of Michigan PA 33 of 2008 and by The Charter and Zoning Ordinance of the City of Grosse Pointe Woods.

Under the Planning Enabling Act, the Commission must provide an annual report to the City Council as the legislative body of the City. The report shall contain information concerning the operations and status of planning activities including recommendations regarding actions by the legislative body related to Planning and Development.

The Planning Commission met monthly during 2012. During that time, the Commission reviewed, discussed and acted on items contained in the following report:

2012 Planning Commission Overview

JANUARY

- PC Meeting: Election of Chair Gilezan and Vice-Chair Richardson (*in compliance with the Michigan Planning Enabling Act*).
2011 PC Annual Report approved w/revisions and sent to Council
Continued Discussion: Solar Energy

FEBRUARY

- PC Workshop Meeting: Presentation: Solar Energy (Amy Strutz) in lieu of "PC tasks of 2012" as discussed at Jan 2012 meeting
- PC Meeting: Continued Discussion: Solar Energy

MARCH

- PC Subcommittee Meeting: Discussion: 2020 Plan
- PC Workshop Meeting: Discussion: Tasks for the Planning Commission in 2012
- PC Meeting: Continued Discussion: Solar Energy
PC Public Hearing: Directed by COW, Prohibited Uses
Resolution to City Council to amend Zoning Chapter 50 by adding Section #50-185 Prohibited Uses

APRIL

- PC Subcommittee Meeting: 2020 Plan
- PC Subcommittee Meeting: Special Sign
- PC Meeting: Commission Member Dickinson submitted his resignation from the Planning Commission

MAY

- PC Meeting: Discussion: Land Uses & Zoning on Mack Avenue

JUNE

- PC Subcommittee Meeting: Special Sign
- PC Workshop Meeting: Continued Discussion: Land Uses & Zoning on Mack Avenue
- PC Meeting: Continued Discussion: Land Uses & Zoning on Mack Avenue.

JULY

- PC Subcommittee Meeting: Special Sign
- PC Workshop Meeting: Continued Discussion: Land Uses & Zoning on Mack Avenue
- PC Meeting: Welcome new PC Members Tonja Stapleton and Rich Rozycki
Sign Appeal for Woods Wholesale Wine
Continued Discussion: Land Uses & Zoning on Mack Avenue
- Demolition of Administrative Buildings started at The Rivers, 900 Cook

AUGUST

- PC Subcommittee Meeting: Special Sign
- PC Subcommittee Meeting: 2020 Plan
- PC Meeting: Continued Discussion: Land Uses & Zoning on Mack Avenue
- Council & PC Members attended a Test Landing/Takeoff by Superior Ambulance Helicopter at St. John Hospital & Medical Center (SJH&MC) for a proposed Heliport

SEPTEMBER

- PC Subcommittee Meeting: 2020 Plan
- PC Meeting: Continued Discussion: Land Uses & Zoning on Mack Avenue

OCTOBER

- PC Workshop Meeting: 2020 Plan
- PC Meeting: Continued Discussion and Presentation by Planning Consultant John Jackson: Land Uses & Zoning on Mack Avenue
- PC Meeting: Public Hearing: Special Land Use Approval for SJH&MC Heliport.
Resolution to City Council to approve a temporary heliport in the north parking lot with conditions

NOVEMBER

- PC Meeting: Public Hearing: Amend Chapter 50 by adding Section 50-539 to regulate Solar Energy Systems
Resolution to City Council to adopt proposed ordinance
- City Council granted SJH&MC temporary helipad with greater restrictions: Allowed only a 6 month period, no extensions permitted, and limited to 25 flights

DECEMBER

- PC Meeting: Information: PC Attendance at City Council Meetings in 2013
- City Council reappointment of PC members: Fuller, Hamborsky and Stapleton
- City Council approved Solar Energy Ordinance #50-539

SUB-COMMITTEE REPORTS:

2020 Plan:

The 2020 Plan sub-committee's goal is "to provide fresh, forward thinking, realistic design, zoning and administrative tools that foster and support progressive future development to achieve maximum sustained viability, growth and value within the City of Grosse Pointe Woods. The focus of the sub-committee in 2013 is to develop concept ideas for a comprehensive plan of community minded improvements and features along the primary commercial corridors of Mack Avenue and the section of Vernier west of Mack. The committee plans a series of work session meetings during 2013 culminating in a recommendation report to the full Planning Commission for further potential action to Council.

Special Sign:

The Special Sign subcommittee's goal is to review the City of Grosse Pointe Woods existing sign ordinance with the objective of regulating signage in the commercial districts so that it is consistent with the character of the community. The initial focus of the subcommittee is illuminated signage.

BUDGET REPORT:

Date	Description	Debits	Credits	Used	Balance	% Used
01/01/12				\$ 175.22		
01/26/12	Konica Minolta	\$ 86.97		\$ 262.12		
02/16/12	Planning & Zoning News	\$ 370.00		\$ 632.19		
04/25/12	Konica Minolta	\$ 32.45		\$ 664.64	0	13.29%
07/01/12	2012/2013 Fiscal Year Start		5,000.00		\$5,000.00	
07/26/12	Konica Minolta	\$ 34.07		\$ 34.07	\$ 4,965.93	
08/15/12	JL Geisler (Name Plates)	\$ 34.95		\$ 69.02	\$ 4,930.98	
10/31/12	Konica Minolta	\$ 34.07		\$ 103.09	\$ 4,896.91	
11/14/12	McKenna & Assoc.	\$ 202.50		\$ 305.59	\$ 4,694.41	6.11%

CONTINUED GOALS & OBJECTIVES:

- Continue to make improvements to the Zoning Ordinance by reviewing and updating the sign ordinance and parking requirements, and adding provisions dealing with alternative energy facilities.
- Continue to align our efforts with the Mayor, City Council, Local Business Associations, and Realtors to attract new businesses and encourage people to live and work in Grosse Pointe Woods.
- Continue to study mechanisms to promote city development.
- Continue to encourage sustainable development.

The Planning Commission will continue to consult with the City Council, and appropriate Departments or Commissions, when significant projects, policies, and legislative acts provide opportunities to support the Master Plan.

Respectfully submitted by **Planning Commission Members:**

Grant Gilezan, 2012 Chairperson
Ross Richardson, Vice-Chair/Secretary
Carroll Evola
Michael Fuller
Doug Hamborsky
Rich Rozycki
Tonja Stapleton
Thomas Vaughn
John Vitale

Date

PLANNING COMMISSION
01/22/13

Hearing no objections, the following items were heard under **New Business:**

- Council Member Ketels informed the Commission that the budget review process is well underway.
- Commission Member Stapleton stated that according to the Michigan Association of Planning, the City is no longer a member. Reinstating the membership will allow for free educational sessions if the Commission is interested. Additionally, membership includes 12 people. Building Official Tutag believes that the City is a member and will follow-up at the next meeting.
- Commission Member Evola (chair-elect) will not be in attendance at February's meeting. Commission Member Rozycki (vice-chair/secretary elect) will chair the meeting.
- Building Official Tutag thanked Chair Gilezan for his service the past year. Commission Members shared in his sentiments.

Sue Stewart

From: Andrea Brown [abrown@planningmi.org]
Sent: Tuesday, January 08, 2013 3:35 PM
To: Tonja Stapleton
Cc: Sherrie Howard
Subject: RE: Membership
Attachments: So Many perks so little time.pdf; membership brochure (2).pdf

My office manager says Grosse Pointe Woods is not a group member. Your building official may have an individual membership, but we do not show a record of membership in the woods.

We'd LOVE to bring your community in as a group member; now is a good time to do that, we prorate in January, you'd only pay half year rate of \$310 (of course you'd be receiving a new invoice for the July 1 2013 to June 30 2014 membership year asking for renewal in march or April, that is the challenge of the prorating.

With that membership you get up to 12 members for \$625 annually, I've attached a list of member benefits. What is the name of your building official? We couldn't find anything in Grosse Pointe Woods (he may be a Citizen Planner [out of MSUE] or maybe a subscriber to Planning and Zoning News). A membership with MAP is really appropriate for officials like you, so take a look at the attached or give me a call and I can provide additional details about membership benefits.

Too, you could just get an individual membership (\$60 annually, the city could very well pay for that for you, or you could ask if they were interested in a membership for everyone.) I might be willing to come out and deliver a free training program for planning commissioner's if you guys joined up at the group level.

Let me know if you have questions or want additional information.

Nice to hear from you!

Andrea Brown, AICP
Executive Director

[Check us out on facebook](#) | [Follow us on LinkedIn](#)

Save the Date for Upcoming MAP Professional Development Events

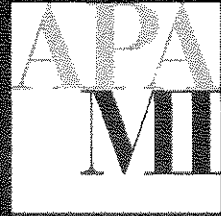
Transportation Bonanza – March 21, 2013 – Lansing
Spring Institute – May 23, 2013 - Lansing

Michigan Association of Planning
A Chapter of the American Planning Association
219 South Main Street, Ste. 300
Ann Arbor, Michigan 48104
Phone: 734.913.2000
Fax: 734.913.2061
www.planningmi.org

Making Great Places Happen

Get connected with a **Michigan Association of Planning** Membership

Your link to *education, information, and advocacy*



So many perks, so little time...

Stay up-to-date on the latest techniques in planning and land use; find out what other communities are doing; and read about MAP activities in the *Michigan Planner* magazine, the *Michigan Planner E-dition*, and Education Update e-mails.

Increase your knowledge by attending top-notch educational workshops and conferences. We provide training for professional planners, as well as local elected and appointed officials, throughout the year at convenient locations. We can create customized programs that meet the specific needs of your community and bring them to your door through our on-site workshop program. Our webinar training program gives you very affordable and convenient options for your educational needs.

Network with other community planners at MAP events like the annual conference, workshops and institutes; trade "war stories" and share strategies and ideas for improving your community.

Receive serious discounts on registration fees for MAP workshops and conferences, and on all of our publications, books, and educational materials.

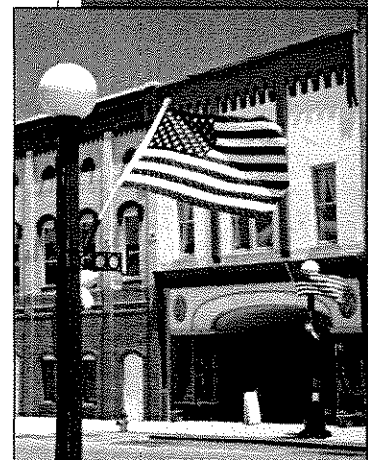
Hit the MAP Web page and take a look at our web library created especially for planning and zoning officials, containing hundreds of pages of resources. You'll also learn about upcoming Association events; the latest news on legislative initiatives; on-line job postings; MAP policies and legislative agenda and more.

Get exclusive access to member only training publications and web resources, provided throughout the year.

Sponsorship and advertising opportunities are available to private sector members interested in additional exposure through our Web and event sponsorships, corporate memberships, and legislative support.

Help shape the policies that deal with the issues facing communities across Michigan by providing commentary through the Association on legislative matters in Lansing.

Be an advocate for best planning practices that benefit our state. Support MAP through a membership and you support the only organization in Michigan devoted solely to land use planning for professional planners and elected and appointed officials.



Michigan Association of Planning
A chapter of the American Planning Association

www.planningmi.org
219 S. Main St, Ste. 300
Ann Arbor, MI 48104
(734) 913-1000

Your Michigan Association of Planning membership— education, information, advocacy—designed for you!

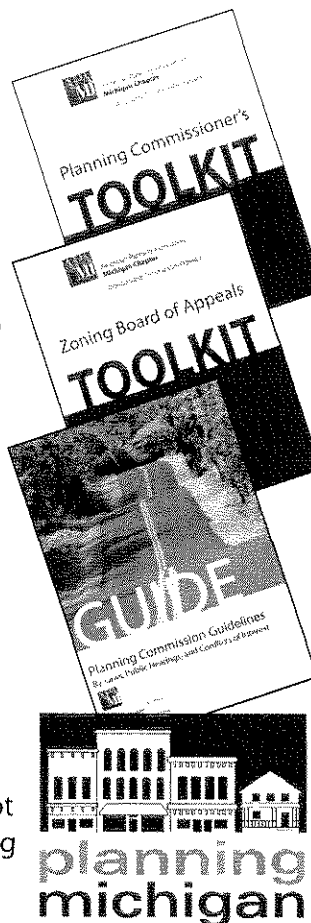


The Michigan Association of Planning is one of the largest state chapters of the American Planning Association, and an organization with nearly **4,000 members**, the majority of whom are elected and appointed land use officials. The balance of our members—more than 1,000—are professional community planners, zoning administrators, building officials, attorneys, developers, architects, engineers and others with a concern for land use planning. MAP recognizes that the educational needs of professional planners differ significantly from those of planning and zoning officials, and we create **programs, policies, resources and tools** necessary for each group to work **optimally** together.

EDUCATION

MAP provides training programs to hundreds of elected and appointed officials and professional planners each year:

- **Spring Planning and Zoning Essentials workshops**—they provide the nuts and bolts of planning and zoning for Michigan's elected and appointed officials.
- **On-site workshops**—With a menu of topics to choose from, plus the option to customize based on a particular community's issues, this popular program is a key membership benefit.
- **Online training**—MAP webinars are affordable and convenient, providing education to members with tight budgets and even tighter schedules.
- **Planning Michigan annual conference**—drawing more than 500 attendees, the conference delivers basic and advanced sessions that meet the needs of all local officials and planning professionals.
- **Spring Institute**—this 3-day event packs hot topics, national speakers, and advanced training opportunities for more experienced local officials.



INFORMATION

The *Michigan Planner* magazine and the *Michigan Planner* e-*dition* blend the needs of MAP's diverse members into a package of timely, concise information available to you monthly, either at your door or in your in-box. Featuring in-depth articles on advanced topics, and sections such as 'Officially Yours' written specifically for appointed and elected officials, and the 'ZBA ZONE' for the zoning board of appeals member, the *Michigan Planner* is a must read.

And when you're ready for more reading material, MAP's original publications cover planning and zoning topics, from A to Z. The popular Zoning Board of Appeals and Planning Commissioner Toolkits give you essential information for effectively fulfilling your role.

ADVOCACY

In addition to legislative activities in the state capitol, MAP champions best planning practices at every turn, strengthening relationships with state agencies, other non-profit organizations, and with planning leaders in Michigan. MAP's expertise has been requested by state agencies such as the Michigan Department of Transportation (MDOT), Michigan State Housing Development Authority (MSHDA), the Department of Environmental Quality (DEQ), Michigan Department of Education (MDE), and the Michigan Economic Development Corporation (MEDC) to work on countless initiatives. MAP frequently calls upon planning leaders across the state to provide their input, advice and counsel, building our knowledge base and further enhancing our reputation and credibility by bringing in the experts. Advocacy is integral to everything we do.

"MAP exists so that Michigan will consist of healthy, safe, attractive and successful communities built first and foremost on quality community planning."

The **Michigan Association of Planning (MAP)** is the only organization in Michigan devoted solely to representing elected and appointed local officials and professional planners, who share a commitment to making informed land use and planning decisions.

Since 1945, MAP has worked to improve the communities where we live, work, play, and learn. Through advocacy, education, and information, MAP strives to help its members achieve a desired quality of life through comprehensive community planning that includes opportunities for a variety of lifestyles and housing, employment, commercial activities, and cultural, and recreational amenities.

Through a variety of services and programs, MAP serves to assist all land use decision makers in Michigan with building the best communities.



Member Services & Programs

Regional and On-site Workshops

Held in various locations around the state, MAP's **regional workshops** are educational programs designed to bring both advanced and basic training to elected and appointed local officials. With our convenient **on-site workshops**, we send the instructor and training materials to your location.

Michigan Planner Magazine

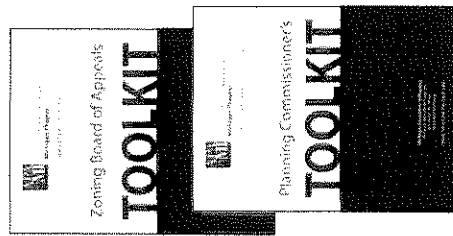
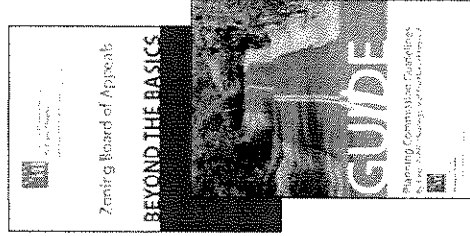
Every month the *Michigan Planner* and the *Michigan Planner e-dition* keep MAP members up-to-date on the latest techniques in planning and land use, as well as strategies being applied in communities around the state.

Publications

MAP produces over a dozen different guidebooks, manuals, and other resources on a variety of topics, some of which are included in your annual membership. Check out our webpage for the latest available publications.

Member Discounts

MAP members receive valuable discounts on all Association workshops, conferences, and educational materials.



Web Site

MAP's ever-expanding site, www.planningmi.org, gives you the latest news on MAP legislative initiatives and decisions made at the capital regarding land use, association events, upcoming educational workshops, job postings, and more.

AICP and MSU Master Citizen Planner Credits

Most MAP courses qualify for certification maintenance (CM) credits for AICP members and MSU Extension Master Citizen Planners. Fulfill your continuing education requirements by participating in MAP programs.

Sponsorship and Advertising

Sponsorships and advertising opportunities are available to private sector members interested in additional exposure through the Web site and event sponsorships, display advertising, and legislative support.

Networking Opportunities

MAP members gather each fall for **Planning Michigan**, the premier educational conference for planners in Michigan. The annual **Spring Institute and Legislative Assembly** also provide valuable networking time. MAP members may become more involved in the association through election to the Board of Directors or appointment to committees.

Membership Classification

Individual Membership

Individual memberships are typically held by: a local elected or appointed official whose community does not hold a group membership, but who understands the benefit of belonging to a professional organization; or a professional planner who has not received national certification and does not belong to the American Planning Association (APA). APA members automatically receive the MAP membership through their dues to APA.

Contributing Membership

These upgraded membership categories allow members to contribute additional funding to help MAP forward its mission. Contributing and Sustaining members receive the standard membership benefits plus recognition on the Web site, at MAP events, and in the *Michigan Planner*.

\$100

Sustaining Membership

These upgraded membership categories allow members to contribute additional funding to help MAP forward its mission. Contributing and Sustaining members receive the standard membership benefits plus recognition on the Web site, at MAP events, and in the *Michigan Planner*.

\$200

Group Membership

Group memberships are designed for cities, counties, townships, or villages; and can include the community's elected board, planning commission, zoning board of appeals, and staff. This membership category accommodates up to 12 members. Additional members can be included in the group for \$50 per person.

\$625

Corporate Membership

This membership level provides private companies with recognition as a heightened supporter of the Association's activities. All corporate members are acknowledged at MAP events, on our Web site, and in the *Michigan Planner* magazine. Full membership benefits for up to 12 members of your company are included.

\$750

Name _____

Title _____

Municipality or company _____

Address _____

City, state, zip code _____

County _____

Phone _____

Fax _____

E-mail _____

☐ Individual \$60

☐ Group (up to 12)* \$625

☐ Corporate (up to 12)* \$750

☐ Contributing \$100 (\$40 for APA members)

☐ Sustaining \$200 (\$140 for APA members)

☐ Student \$15

Date of expected graduation: _____

School: _____

*please attach a list of all group members, including contact information

Payment Information:

☐ Invoice Me

☐ Check enclosed (made payable to MAP)

☐ MasterCard ☐ Visa

Card number _____ Expiration _____

Card holder's name _____ Security Code _____

Signature _____

Michigan Association of Planning
219 S. Main Street
Suite 300
Ann Arbor, MI 48104

(734) 913-2000
 (734) 913-2061 fax
 info@planningmi.org
 www.planningmi.org





9.

CITY OF GROSSE POINTE WOODS
MEMORANDUM

Date: January 29, 2013

To: Beautification Commission
Citizens Recreation Commission
Historical Commission
Planning Commission
Senior Citizens Commission
Tree Advisory Commission

From: Dee Ann Irby, Treasurer/Comptroller

Subject: Budget – Fiscal Year 2013-14

At your February meeting, please prepare a list of anticipated expenses and projects for the time period of July 1, 2013 to June 30, 2014.

The deadline to submit budget requests is February 27, 2013.

If you have any questions, please feel free to call me.

02/20/2013 11:15 AM
User: smurphy
EB: Gpw

GL ACTIVITY REPORT FOR CITY OF GROSSE POINTE WOODS
FROM 101-105-880.500 TO 101-105-880.500
TRANSACTIONS FROM 07/01/2012 TO 02/28/2013

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 101 GENERAL FUND							
07/01/2012			101-105-880.500 PLANNING COMM		BEG. BALANCE		0.00
07/26/2012	AP	INV	KONICA MINOLTA BUSINESS	221701879	34.07		34.07
			COPIER USAGE BLDG/PLAN COMM				
08/15/2012	AP	INV	JL GETSLER CORP	00082066	34.95		69.02
			ENGRAVED NAME PLATE				
10/31/2012	AP	INV	SUMMARY AP 10/31/2012		34.07		103.09
11/14/2012	AP	INV	SUMMARY AP 11/14/2012		202.50		305.59
01/17/2013	AP	INV	MCKENNA ASSOCIATES INC	21035	1,574.25		1,879.84
			NOVEMBER PLANNING SERVICES				
01/31/2013	AP	INV	KONICA MINOLTA BUSINESS	223463422	34.07		1,913.91
			COPIER USAGE BLDG/PLAN COMM				
02/14/2013	AP	INV	PLANNING & ZONING CENTER INC	6.13-5.14	370.00		2,283.91
			PLANNING AND ZONING NEWS				
02/28/2013			101-105-880.500	END BALANCE	2,283.91	0.00	2,283.91

**City of Grosse Pointe Woods
BUILDING DEPARTMENT
Monthly Financial Report – January 2013**

Permits Issued: 119
 Rental Certificates: 21
 Vacant/Foreclosure: 7

Total: \$ 48,015

CODE ENFORCEMENT

Abandoned/Foreclosure Compl. Notices Issued:	0
# of Complaints Investigated by Code Enforcement:	15
Closed Due to Compliance:	6
Open for Longer Compliance Time:	9
Citations Issued:	1
Early Trash Notices:	5
Code Violation Notices to Residents:	21
Tall Grass Notices Issued:	0
Stop Work notices to Contractors (working w/o permit):	7
Outside Storage:	3

NEW BUSINESS

None