#### CITY OF GROSSE POINTE WOODS

## NOTICE OF ELECTRONIC RE-SCHEDULED REGULAR RETIREE HEALTH CARE MEETING

Thursday, August 6, 2020 Immediately following the Pension Board Meeting **Agenda** 

The Retiree Health Care Board will be conducting a meeting of the Grosse Pointe Woods Retiree Health Care Board by video (Zoom) and telephone conference in accordance with the City of Grosse Pointe Woods City Council resolution adopted May 4, 2020. This notice is being provided to ensure that those wishing to participate in the meeting have an opportunity to do so. Additional instructions are listed below.

Join Zoom Meeting

https://zoom.us/j/98902361693?pwd=bXlnaVc3NHUrcFJpTW01MVN4L1Ezdz09

Meeting ID: 989 0236 1693

Passcode: 902317

One tap mobile 8887880099,,98902361693# US Toll-free 8778535247,,98902361693# US Toll-free

Join by phone:

877 853 5247 US Toll-free 888 788 0099 US Toll-free Meeting ID: 989 0236 1693

Passcode: 902317

Find your local number: https://zoom.us/u/aiUV0MYkF

#### **AGENDA**

- 1. Call to order
- 2. Roll call
- 3. Acceptance of the meeting agenda.
- 4. Meeting minutes dated May 7, 2020
- 5. Trial balance through June 30, 2020
- 6. 2021 Proposed Meeting Date Schedule
- 7. Retiree Health Care Investment Policy Amendment
- 8. 2<sup>nd</sup> Quarter Fund Evaluation Group Report
- 9. Payment of Invoices -

a. FEG \$364.00b. Charles T. Berschback \$116.25

10. New Business/Public Comment

#### 11. Adjournment

#### **Next Regular Board Meeting – November 5, 2020**

## IN ACCORDANCE WITH PUBLIC ACT 267 (OPEN MEETINGS ACT) POSTED AND COPIES GIVEN TO NEWSPAPERS

The City of Grosse Pointe Woods will provide necessary, reasonable auxiliary aids and services to individuals with disabilities. Closed captioning and audio will be provided for all electronic meetings. All additional requests must be made in advance of a meeting.

#### Instructions for meeting participation

1. <u>To join through Zoom</u>: The meeting may be joined by clicking on the link provided on the agenda at the start time posted on the agenda, enter the meeting identification number, and password. Zoom may provide a couple of additional instructions for first time use. As an alternative to using the link, accessibility to the meeting may be obtained by using the browser at join.zoom.us. If having trouble logging in, try a different browser e.g. Chrome.

Join Zoom Meeting

https://zoom.us/j/98902361693?pwd=bXlnaVc3NHUrcFJpTW01MVN4L1Ezdz09

Meeting ID: 989 0236 1693

Passcode: 902317

2. <u>Join by telephone</u>: Dial the toll-free conferencing number provided and enter the meeting identification number, and password. Dial \*9 to be heard under Public Comment.

877 853 5247 US Toll-free 888 788 0099 US Toll-free Meeting ID: 989 0236 1693

Passcode: 902317

Find your local number: https://zoom.us/u/aiUV0MYkF

In an effort to alleviate feedback and disruption of the meeting, choose one of the media options, either phone or Zoom, not both

Meeting notices are posted on the City of Grosse Pointe Woods website home page at <a href="www.gpwmi.us">www.gpwmi.us</a> and the on-line calendar, both containing a link to the agenda. The agenda contains all pertinent information including business to be conducted at the meeting, a hyperlink to participate using Zoom, and call-in telephone number with necessary meeting identification, and a password. Agendas will also be posted on six (6) City bulletin boards along Mack Avenue.

The following are procedures by which persons may contact members of the public body to provide input or ask questions:

- 1. To assist with meeting flow and organization, all public comment will be taken at the end of the meeting unless it is moved to a different location on the agenda upon a consensus of the Retiree Health Care Board of Trustees;
- 2. The phone-in audience, when making public comment please state your name (optional) when called upon;
- 3. Audience participants will be muted upon entry and will have a chance to speak during the public comment portion of the meeting at the end of the agenda, at which time the microphones will be unmuted.
- 4. Those joining by Zoom will also be muted and may use the virtual raised "hand" to request to be heard under Public Comment.
- 5. Those joining by telephone need to dial in using the phone number provided on the agenda. When prompted, enter the meeting number and the password also located on the agenda. Dial \*9 to be heard under Public Comment.

6. The published agenda invites participants from the community to provide written questions, comments, and concerns in advance of the meeting to any Elected Official or the Pension Administrator regarding relevant City business and may be read under Public Comment. Emails may be sent to:

Chairperson Mayor Robert E. Novitke	mayornovitke@comcast.net	586 899-2082
Vicki Granger, Trustee	grangergpw@aol.com	313 882-9878
Anthony Chalut, Trustee	achalut@gpwmi.us	313-343-2422
Matthew Crook, Trustee	mcrook944@gmail.com	313-343-2460
Gary Zarb, Trustee	Gzarb99@yahoo.com	313-886-1219

Jeffrey Davis, Vice President/Consultant, FEG	jdavis@feg.com	513-977-4400
·		
City Attorney	blbwlaw@yahoo.com	586-777-0400
Charles (Chip) Berschback		
Pension Attorney	mvanoverbeke@vmtlaw.com	313-578-1200
Michael VanOverbeke		
Tina Hoenicke, Pension Secretary	thoenicke@gpwmi.us	313-343-2430

You may contact Cathrene Behrens, Pension Administrator, at <a href="mailto:cbehrens@gpwmi.us">cbehrens@gpwmi.us</a> should you have any questions prior to the meeting starting.

NOTE TO PETITIONERS: YOU, OR A REPRESENTATIVE, ARE REQUESTED TO BE IN ATTENDANCE AT THE MEETING SHOULD COUNCIL HAVE QUESTIONS REGARDING YOUR REQUEST

## RETIREE HEALTH CARE BENEFIT PLAN & TRUST 05/07/2020

GROSSE POINTE WOODS, HELD ON THURSDAY, MAY 7, 2020 AT 6: 17 PM, AN ELECTRONIC MEETING OF THE BOARD OF TRUSTEES FOR THE RETIREE HEALTH CARE BENEFIT PLAN & TRUST (i.e. The Board) OF THE CITY OF, MICHIGAN.

The meeting was called to order at 06:07 pm. by Vice Chairperson Council Representative Vicki Granger.

The following members were present:

Council Representative Victoria Granger General Employee Representative Crook Public Safety Representative Anthony Chalut Citizen Representative Gary Zarb

#### Also present:

Pension Administrator, Cathrene Behrens City Attorney, Chip Berschback Pension Attorney, Michael VanOverbeke Fund Evaluation Group (FEG), Jeffrey Davis Rodwan Consulting Co., Sandra Rodwan

Motion by Crook, supported by Zarb that all items on today's agenda be received and placed on file.

Motion CARRIED by the following vote:

YES:

Granger, Chalut, Crook, Novitke, Zarb

NO:

None

ABSENT:

None

Motion by Granger, supported by Chalut, to accept the minutes as presented of the Retiree Health Care Benefit Plan and Trust meeting dated February 6, 2020.

Motion CARRIED by the following vote:

YES:

Granger, Chalut, Crook, Novitke, Zarb

NO:

None

ABSENT:

None

Motion by Crook, supported by Chalut to accept the trial balance as presented through March 31, 2020.

Motion CARRIED by the following vote:

YES:

Granger, Chalut, Crook, Novitke, Zarb

NO:

None

ABSENT:

None

## RETIREE HEALTH CARE BENEFIT PLAN & TRUST 05/07/2020

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Jeffrey Davis provided a review of the 1<sup>st</sup> Quarter Fund Evaluation Group report ending March 31, 2020.

Motion by Granger, supported by Chalut to accept the 1<sup>st</sup> Quarter Fund Evaluation Group Report for period ending March 31, 2020.

Motion CARRIED by the following vote:

YES: Granger, Chalut, Crook, Novitke, Zarb

NO: None ABSENT: None

Motion by Granger, supported by Crook, to authorize the payment of invoices to FEG in the amount of \$345.00 and the invoice from VanOverbeke, Michaud & Timmony in the amount of \$75.20.

Motion CARRIED by the following vote:

YES: Granger, Chalut, Crook, Novitke, Zarb

NO: None ABSENT: None

New Business/Public Comment:

None

Motion by Granger, supported by Crook to adjourn the meeting at 06:18 p.m.

Motion CARRIED by the following vote:

YES: Granger, Chalut, Crook, Novitke, Zarb

NO: None ABSENT: None

Minutes recorded by Cathrene Behrens Approved by the Pension Board:

Cathrene Behrens, Pension Administrator

07/24/2020 01:16 PM

#### TRIAL BALANCE REPORT FOR CITY OF GROSSE POINTE WOODS

User: cbehrens

DB: Gpw

#### PERIOD ENDING 06/30/2020

Page: 1/2

GL NUMBER	DESCRIPTION	2019-20 ORIGINAL BUDGET	2019-20 AMENDED BUDGET	ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE	YEAR-TO-DATE THRU 06/30/20 INCREASE (DECREASE	END BALANCE 06/30/2020 NORMAL (ABNORMAL)
Fund 736 - OPEB Assets Dept 000						
736-000-005.001	SCHWAB CASH			76,961.66	138,469.46	1,001,371.78
Total Dept 000				76,961.66	138,469.46	1,001,371.78
TOTAL ASSETS				76,961.66	138,469.46	1,001,371.78
Fund Equity Dept 000						
736-000-390.000	CURRENT FUND BALANCE			0.00	0.00	862,902.32
Total Dept 000				0.00	0.00	862,902.32
TOTAL FUND EQUITY				0.00	0.00	862,902.32
Revenues Dept 000						
736-000-584.000 736-000-588.000 736-000-666.200 736-000-695.000	EMPLOYER CONTRIBUTION-OPEB EMPLOYEE CONTRIBUTIONS INVEST INCOME-DIVIDE UNREALIZED GAIN/LOSS	50,000.00 50,000.00 0.00 0.00	50,000.00 50,000.00 0.00 0.00	50,000.00 4,968.11 3,220.13 18,773.42	50,000.00 58,918.99 23,268.63 6,281.84	50,000.00 58,918.99 23,268.63 6,281.84
Total Dept 000		100,000.00	100,000.00	76,961.66	138,469.46	138,469.46
TOTAL REVENUES		100,000.00	100,000.00	76,961.66	138,469.46	138,469.46



07/24/2020 01:16 PM

= TOTAL LIABILITIES AND FUND BALANCE

#### TRIAL BALANCE REPORT FOR CITY OF GROSSE POINTE WOODS

Page: 2/2

76,961.66

138,469.46

1,001,371.78

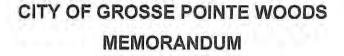
Oser: cbehrens

DB: Gpw

PERIOD ENDING 06/30/2020

2019-20 ACTIVITY FOR YEAR-TO-DATE END BALANCE ORIGINAL 2019-20 MONTH 06/30/2020 THRU 06/30/20 06/30/2020 GL NUMBER DESCRIPTION AMENDED BUDGET INCREASE (DECREASE INCREASE (DECREASE BUDGET NORMAL (ABNORMAL) Fund 736 - OPEB Expenditures Dept 237 - RETIREE BENEFITS 736-237-956.100 CONTINGENCY 50,000.00 50,000.00 0.00 0.00 0.00 Total Dept 237 - RETIREE BENEFITS 50,000.00 50,000.00 0.00 0.00 0.00 TOTAL EXPENDITURES 50,000.00 50,000.00 0.00 0.00 0.00 Total Fund 736 - OPEB TOTAL ASSETS 76,961.66 138,469.46 1,001,371.78 BEG. FUND BALANCE 862,902.32 + NET OF REVENUES & EXPENDITURES 50,000.00 50,000.00 76,961.66 138,469.46 138,469.46 = ENDING FUND BALANCE 76,961.66 138,469.46 1,001,371.78 → LIABILITIES 0.00 0.00 0.00







Date: July 17, 2020

To: Pension & Retiree Health Care Board Trustees

From: Cathrene Behrens, Pension Administrator/

Re: 2021 Meeting Calendar

Please find attached a copy of the proposed calendar of meetings for 2021. Dates have tentatively been set for the following:

Thursday, February 4, 2021

Thursday, May 6, 2021

Thursday, August 5, 2021

Thursday, November 4, 2021

Pending Board approval, these dates will be made available for the City's various publications.

Thank you.

Phone: (313) 343-2604 • Fax: (313) 343-2785 • Email: cbehrens@gpwmi.us



# CITY OF GROSSE POINTE WOODS MEMORANDUM



Date: July 27, 2020

To: Pension/RHC Board Trustees

From: Cathrene A. Behrens, Pension Administrator

Re: Pension and RHC Investment Policies

Please find attached edited version of the Pension and Retiree Health Care Investment Policies. The policies have been reviewed by Investment Consultant Jeffrey Davis, City Attorney Chip Berschback and Pension Attorney Michael VanOverbeke.

Proposed edits have been formatted as follows:

Proposed deletions have been bolded, italicized, and "Struck Through"

Proposed additions are in RED font, bolded and underlined

If you have any questions, please don't hesitate to contact me.

Thank you.



## THE CITY OF GROSSE POINTE WOODS RETIREE HEALTHCARE TRUST

## STATEMENT OF INVESTMENT POLICY AND OBJECTIVES

Adopted February 1, 2018
Approved August 6, 2020

Proposed Amendment (and Approved): August 6, 2020

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#### I. INTRODUCTION

The City of Grosse Pointe Woods Retiree Healthcare Trust ("the Trust") was established for the purpose of providing <u>retiree</u> health care allowances for the <u>retired</u> officers and employees of the city. Accordingly, the Trust's assets have been dedicated to provide <u>retiree</u> health care benefits to the covered employees and their beneficiaries who are entitled to receive benefits under the Trust. The Board's overall goal is to pay benefits as provided under the Trust in accordance with its fiduciary responsibility.

The Board of Trustees of the Trust ("TrustBoard") is responsible for investment of the Trust's assets for the exclusive purposes of providing benefits to participants and beneficiaries and of defraying reasonable expenses of investing the assets of the Trust. The Public Employee Health Care Fund Investment Act (Public Act 149 of 1999) became effective November 1, 1999. The Act permits the legislative body of a public corporation to establish a public employee health care fund. The purpose of the fund is for the accumulation and investment of funds to provide for the funding of health care benefits to retired employees of the public corporation and their beneficiaries. In investing the assets of the Trust the Board has a fiduciary responsibility to act with the same care, skill, prudence, and diligence under the circumstances then prevailing that a prudent person acting in a similar capacity and familiar with those matters would use in the conduct of a similar enterprise with similar aims. In accordance with such fiduciary responsibilities and pursuant to the requirements of Michigan Public Employee Retirement Trust Investment Act, Act 314 of 1965, as amended ("Act 314") [MCL 38.1132 et seg.], the Board has adopted this Statement of Investment Policies and Objectives (the "Investment Policy" or "Policy").

The Board believes the investment policies and objectives described in this <u>Policy</u> statement should be dynamic. These policies should reflect cash flow needs of the Trust and the Board's duties and investment philosophy regarding the investment of the Trust's assets. These policies will be reviewed every one to three years and revised periodically to ensure they adequately reflect changes related to the Trust and the capital markets.

This Investment Policy Statement ("Policy") defines the investment objectives, policies and procedures that have been established by the Board. The objectives, policies and procedures outlined in this document were created as a framework for the investment and management of the Trust's assets and the statements contained in this document are intended to allow for sufficient flexibility in the investment process to capture opportunities, yet ensure prudence and care are maintained in the execution of the investment program.

Investment objectives are formulated in response to the financial needs of the Trust. Financial needs are influenced by the City's benefit policies, funding objectives, the Trust's liabilities and the successful management of the Trust's assets. Therefore, investment objectives consider both the Trust's financial needs and the Board's tolerance for investment risk, inflation expectations and the Trust's liquidity needs. A strategic asset allocation policy is developed to ensure achievement of investment objectives and to maximize expected investment returns with a prudent amount of investment risk, in recognition that the capital markets may behave differently over any time period throughout the life of the Trust.

Investment guidelines are established for each manager, consistent with their investment style and the Trust's return/risk objectives. The guidelines also incorporate the provisions of Act 314 of 1965, as amended, as well as any other state and local investment regulations.

Performance standards are developed as a means of independently determining whether investment objectives are being achieved. Each manager has specific performance standards based on their investment style. The performance standards incorporate return, risk and time horizon. Conformance to these standards and policies is closely monitored and evaluated in an unbiased analysis each quarter. This analysis includes an evaluation of each manager's contribution to the achievement of the Trust's overall investment objectives.

#### II. INVESTMENT OBJECTIVES

The investment objective of the Trust is to provide discretionary retiree health care benefits coverage for eligible members and beneficiaries benefit recipients over a solvency period as defined by the Board from time to time. Meeting this objective necessitates making active decisions about markets in a long-term framework which, by its nature, involves taking risks. The Trust also seeks to operate effectively and at an appropriate cost. The investment objective of the Fund is to earn a reasonable return and preserve capital. The Trust's objectives have been established in coordination with periodic the strategic asset allocation studyles completed by the Board's Investment Consultant in November 2015.

#### III. RESPONSIBILITIES

Board of Trustees Responsibilities

Establish and develop an <u>Statement of</u> Investment Policy and <u>Objectives</u>
 <u>Statement and strategic investment policy (asset allocation)</u> for the Trust and periodically review the policy in light of any changes in actuarial variables

- and/or market conditions;
- Select qualified investment managers and consultant(s) to advise and manage the Trust's assets;
- Monitor and review the investment performance of the Trust to determine achievement of goals and compliance with policy guidelines and applicable law;
- 4. Monitor and evaluate manager performance versus objectives and performance standards.
- 5. When the Board is considering the engagement of a new investment manager, the Board may perform due diligence site visits to the offices of the interview candidates;
- 6. Establish a procedural due diligence search process and conduct manager searches as needed for policy implementation;
- 7. Monitor all costs associated with the administration of the Trust's investments to ensure that they are reasonable with market averages; and
- 8. Review any programs that may mitigate or offset costs.

#### Investment Manager Responsibilities

- 1. Manage the Trust's assets under its supervision in accordance with the guidelines and objectives contained in the Investment Policy **Statement**;
- Exercise investment discretion in regard to buying, managing, and selling
  assets held in the portfolio in the best interest of the Trust and subject to any
  instructions contained in this Investment Policy Statement;
- 3. Promptly vote all proxies and related actions in a manner consistent with the long-term interest and objectives of the Trust as described in this Investment Policy Statement. Each investment manager shall keep detailed records of said voting proxies and related actions and will comply with all regulatory obligations related thereto;
- Communicate with the Board in writing regarding all significant changes within the portfolio it manages or the firm itself as outlined in the Investment Procedures in this Investment Policy Statement; and
- 5. Use the same care, skill, prudence, and due diligence under the circumstances then prevailing that experienced investment professionals acting in a like capacity and fully familiar with such matters would use in like activities for similar Trusts with similar objectives in accordance and compliance with all applicable rules and regulations, including Michigan Public Act 314 of 1965, as amended.
- Comply with all ethical and disclosure requirements as expressly provided under Act 314 and/or applicable federal law.

#### Investment Consultant Responsibilities

- 1. Provide independent, accurate, and unbiased information in accordance with its role as an investment fiduciary to the Trust;
- 2. Assist in the development of an the Investment Policy Statement and strategic Statement of Investment Policy and Objectives 5 February 2018 August 6, 2020

- asset allocation targets in accordance with the Trust's objectives and risk tolerances;
- Develop performance measurement standards and monitor the Trust's and investment managers' performance;
- Monitor the Trust's overall investment portfolio for compliance with the Investment Policy Statement and Michigan Public Act 314 of 1965, as amended, and any other regulations applicable to the Trust and its investment portfolio:
- Conduct on-going due diligence on all investment managers retained by the Trust;
- 6. To acknowledge and agree in writing as to their fiduciary responsibility to fully comply with the entire Investment Policy Statement set forth herein, and as modified in the future;
- 7. Establish a procedural due diligence search process and conduct manager searches when needed for policy implementation;
- 8. Monitor all costs associated with the administration of the Trust's investments to ensure that they are reasonable with market averages; and
- 9. Review any programs that may mitigate or offset total costs.

#### Custodian Responsibilities

- 1. Hold securities and other investments in the name of the Trust, in the name of a nominee of the custodian, or in bearer form;
- 2. Collect and receive income, interest, proceeds of sales, maturities, and investments:
- 3. Deposit all receipts in a custodial account and reinvest as directed by the Board;
- 4. Maintain accounting records and prepare reports required by the Board.
- Settle all transactions executed by the Trust's investment managers in accordance with nationally accepted guidelines; and
- Perform other services for the Board as are customary and appropriate for custodians.

#### Commission Recapture Firm Responsibilities (if applicable)

- 1. Administer all trading conducted with the firm and/or its affiliates.
- 2. Track and report all trading activity executed through the commission recapture program on a monthly basis.: and
- 3. Wire all proceeds to the designated Trust custodial account on a monthly basis.

#### Actuary Responsibilities

- 1. Perform periodic actuarial valuations to determine liability and funding requirements for the Trust;
- 2. Monitor the funding progress of the Trust over time;
- Make appropriate recommendations regarding the actuarial assumptions to be used for valuations; and
- 4. Conduct experience studies when instructed by the Board.

#### Legal Counsel

- Review all investments for legal compliance with the provisions of Act 314;
   and
- 2. Review and approve all contractual terms pertaining to any investment of the

#### IV. ASSET ALLOCATION POLICY

This strategic asset allocation policy is consistent with the achievement of the Trust's financial needs and overall investment objectives. Asset classes are selected based on their expected long-term returns, individual reward/risk characteristics, correlation with other asset classes, manager roles, and fulfillment of the Trust's long-term financial needs. Conformance with statutory investment guidelines is also considered.

The Board, in consultation with its Investment Consultant, has established an allocation range for each asset class in recognition of the need to vary exposure within and among different asset classes, based on investment opportunities and changing capital market conditions. The Board selected the target allocation for each asset class based on the Trust's current investments and present market conditions.

The Board intends to review these allocation targets at least annually, focusing on changes in the Trust's financial needs, size, investment objectives and asset class performance.

Asset Class	Target Allocation	Minimum Allocation	Maximum Allocation	Comparison Benchmark
US. Large Cap Equity	25%	5%	35%	S&P 500
US Mid Cap Equity	15%	0%	15%	Russell MidCap
US Small Cap Equity	10%	5%	30%	Russell 2000
International Developed Equity	15%	5%	25%	MSCI AC World ex-US
Emerging Markets Equity	5%	0%	10%	MSCI International Emerging Markets
US Core Bonds	25%	5%	30%	Barclays US Aggregate Bond
TIPs	5%	0%	10%	Bloomberg Barclays U.S. TIPs Index

The Board intends to review these allocation targets at least annually, focusing on changes in the Trust's financial needs, investment objectives and asset class performance.

The <u>Investment Consultant shall</u> <u>Board intends to</u> review the Trust's overall strategic asset allocation policy on an annual basis and intends to review the Trust's asset allocation relative to the established allocation ranges on a quarterly basis. If any asset class is under/over the range established for the class, the <u>Investment Consultant shall make a recommendation and the</u> Board shall consider whether the Trust's assets should be rebalanced to fall within the pre- established ranges. If the Board determines it is in the Trust's best interest to have the Trust's assets reallocated back to pre-established targets, each affected manager representing the asset class that is under/over the pre-determined range will be <u>directed</u> given until the end of the quarter following the quarter the under/over range occurs to re-balance back to the pre-established target(s) on a prudent basis.

The Board acknowledges that alternative asset classes are available (e.g., private equity, international bonds, etc.) and intends to evaluate the merits of adding new asset classes periodically as the market value of the Trust permits. The Board also recognizes the benefits of diversifying manager roles within a given asset class and

intends to evaluate this decision, as well as the active versus passive manager decision, periodically.

#### V. REBALANCING GUIDELINES

The Board recognizes that from time to time the asset mix will deviate from the targeted percentages due to market conditions. A range has been established for each asset class to control risk and maximize the effectiveness of the Trust's asset allocation strategy, while avoiding unnecessary turnover at the security level. Quarterly, the Board should review the percentage allocation to each asset class on a market value basis. To minimize turnover, an asset class that is outside of its allowable range, should be rebalanced to the midpoint between the minimum/maximum allocations or as otherwise recommended by the Investment Consultant. When possible, cash positions and cash flow should be used to rebalance the asset mix.

#### VI. INVESTMENT GUIDELINES

The requirements stated below apply to investments in non-mutual and non-pooled funds, where the investment manager is able to construct a separate, discretionary account on behalf of the Trust. Although the Board cannot dictate policy to pooled/mutual fund investment managers, the Board's intent is to select and retain only pooled/mutual funds with policies similar to this policy statement. However, all managers (pooled/mutual and separate) are expected to achieve the applicable performance objectives.

U.S. Large Cap Equities The active managers will invest in a broadly diversified portfolio of publicly held stocks, issued predominately by companies domiciled in the United States. At this time, ADR's (American Depository Receipts) are permitted but discouraged given their international origin. Within a U.S. Large Cap equity portfolio, ADR's should be limited to those companies that exhibit domestic characteristics such as majority of sales within the United States. Outside of these exceptions, issues of foreign companies should be limited to the international equity portfolio. The manager may not invest in more than 3% of the outstanding securities of one issuer nor invest more than 5% of the portfolio's assets in the outstanding securities of one issuer. The portfolio should exhibit market-like return and risk characteristics ("market-like" is defined as the manager's performance index).

The portfolio should consist of large capitalization stocks with growth and/or value characteristics, depending on the manager's style. Furthermore, the portfolio should be economically diversified and should maintain industry sector

weightings relative to the benchmark. The portfolio should be fully invested at all times with the exception of residual cash on a short-term basis.

U.S. Small/Mid Cap Equities The active managers will invest in a broadly diversified portfolio of publicly held stocks, issued predominately by companies domiciled in the United States. At this time, ADR's (American Depository Receipts) are permitted but discouraged given their international origin. The managers may not invest in more than 3% of the outstanding securities of one issuer nor invest more than 5% of the portfolio's assets in the outstanding securities of one issuer. The portfolio should exhibit market-like return and risk characteristics ("market-like" is defined as the manager's performance index). The portfolio should consist primarily of small to medium capitalization stocks with growth and/or value characteristics, depending on the manager's style.

Furthermore, the portfolio should be economically diversified and should maintain industry sector weightings relative to the benchmark. The portfolio should be fully invested at all times with the exception of residual cash on a short-term basis.

International/ Equities The active managers will invest in a broadly diversified portfolio of publicly held stocks, issued predominately by companies outside of the United States. The portfolio should exhibit market-like return and risk characteristics ("market-like" is defined as the manager's performance index). The portfolio should also be geographically diversified across various countries and regions with no more than 20% of the portfolio in emerging market countries. Furthermore, the portfolio should he economically diversified and should not have significant deviations from the respective index.

U.S. Core Bonds The active managers will invest in a diversified portfolio of U.S. dollar-denominated debt securities issued predominately by the U.S. Government, agencies and corporations. The managers may not invest in more than 5% of the outstanding securities of one issuer nor invest more than 5% of the portfolio's assets in the outstanding securities of one issuer, except for Treasury and Agency securities. All debt securities must have a quality rating of Baa/BBB or above by at least two (2) of the major rating agencies at the time of issue. The overall rating of the portfolio should be AA or better. Any issues that are downgraded below Baa/BBB should be immediately reported to the Board and its consultant along with a proposed plan of action for that issue. The portfolio should be fully invested at all times with the exception of residual cash on a short-term basis.

Cash Equivalents Managers who use cash equivalents in their portfolios are expected to follow the American Banking Association investment standards on

security-type, quality and maturity for short-term investment Trusts (a.k.a. STIF), money market funds exempted. Performance will be evaluated against the 91-Day Treasury Bills Index over all periods.

In General All managers are expected to be familiar with and follow the investment regulations and restrictions established in Michigan Public Act 314 of 1965, as amended. As mentioned earlier, all investment activity must be conducted in the best interest of the Trust and any activity that detracts value from the Trust is strictly prohibited. Any activity that is remotely suspected to detract value from the Trust or represents a conflict of interest with the Trust should be immediately disclosed to the Board and halted pending further instructions from the Board. All securities held on the Trust's behalf should be marketable and liquid so that no trading losses (outside of commissions and a small level of market impact/timing costs) are experienced by the Trust if liquidated by the existing manager, another manager (including a transition firm), or at the Board's direction (real estate portfolios exempted).

Managers must present and obtain approval <u>from the Board</u> on material changes in their investment style, philosophy or process, to the Board before implementing any changes on behalf of the Trust.

All managers, unless otherwise noted, are prohibited from using options, futures, convertible securities, commodity-linked securities, limited partnerships, unit investment trusts, short sales, leveraging the portfolio and loaning or pledging securities. Exceptions to this include: use of futures and or options by international equity fund managers to hedge currency only; and, <u>the</u> use of futures and/or options by passive investment managers for liquidity purposes only.

If a manager would like to purchase a security that falls outside of the Trust's investment guidelines, or is in doubt as to the goal and intent of these guidelines, a written request for permission/clarification must be submitted to the Board prior to purchase. Any security not specifically defined or permitted within Public Act 314 of 1965, as amended, is prohibited for investment on behalf of the Trust, anything to the contrary contained herein notwithstanding.

#### VII. PERFORMANCE STANDARDS

Performance standards are necessary for determining whether the Trust's investment goals are being met. They also provide an objective basis for evaluating an individual manager's performance and contribution to the Trust's overall objectives.

Time Horizon

The Trust will measure performance based upon a five-year rolling time period for each investment class and/or investment manager. Other time periods will also be

evaluated for performance purposes.

#### Total Trust Performance

The Trust's investment objectives are: to equal or exceed the return (net of fees) of the Target Weighted Index, which will be made up of the respective market indices weighted in accordance with the target allocation policy discussed earlier. The Trust's investment risk is expected to be roughly equal to the Target Weighted Index with the level of risk commensurate with the return achieved.

#### U.S. Equity Performance

#### Active. Large Cap Equity Portfolio

Over all five-year periods, portfolio returns are expected to exceed the returns of the Standard & Poor's 500 Index ("performance standard"). The volatility of portfolio returns, as measured by the standard deviation of quarterly returns, is expected to be similar to that of the performance standard over the same periods with the total level of risk being commensurate with the level of return achieved.

While the manager's performance may deviate from the performance standard for short periods of time, significant short-term under performance may make it impossible to achieve full period objectives without taking inappropriate risks. The Board will review severe fluctuations in short-term performance as they occur.

The manager's performance (return and risk) will be compared to the performance achieved by a peer group (universe) of other investment funds with a similar investment style, philosophy, and process. The manager's peer group rank is expected to fluctuate from one quarter to another. For rolling five -year periods, the manager is expected to rank at or above the median manager within their universe. At a minimum, the managers will be evaluated based on achievement of performance objectives, compliance with the Trust's investment guidelines and overall contribution to the Trust's investment objectives (value added).

#### Active. Small/Mid Cap Equity Portfolio

Over all five -year periods, portfolio returns are expected to exceed the returns of the Russell MidCap or Russell 2000 Index ("performance standard").

The volatility of portfolio returns, as measured by the standard deviation of quarterly returns, is expected to be similar to that of the performance standard over the same periods with the total level of risk being commensurate with the level of return achieved.

While the manager's performance may deviate from the standard for short periods of time, significant short-term under performance may make it impossible to achieve full period objectives without taking inappropriate risks. The Board will review

severe fluctuations in short-term performance as they occur.

The manager's performance will be compared to the performance achieved by a peer group (universe) of other investment firms with a similar investment style, philosophy, and process. The manager's peer group rank is expected to fluctuate from one quarter to another.

For rolling five -year periods, the manager is expected to rank at or above the median manager within their universe. At a minimum, the managers will be evaluated based on achievement of performance objectives, compliance with the Trust's investment guidelines and overall contribution to the Trust's investment objectives (value added).

#### International Equity Performance

#### Active. International Equity Portfolio

Over all five -year periods, the international developed portfolio returns are expected to exceed the returns of the MSCI All Country World ex-US Index ("performance standard"). The volatility of portfolio returns, as measured by the standard deviation of quarterly returns, is expected to be similar to that of the performance standard over the same periods with the total level of risk being commensurate with the level of return achieved.

While the manager's performance may deviate from the standard for short periods of time, significant short-term under performance may make it impossible to achieve full period objectives without taking inappropriate risks. The Board will review severe fluctuations in short-term performance as they occur.

The manager's performance will be compared to the performance achieved by a peer group (universe) of other investment funds with a similar investment style, philosophy, and process. The manager's peer group rank is expected to fluctuate from one quarter to another. For rolling five -year periods, the manager is expected to rank at or above the median manager within their universe. At a minimum, the managers will be evaluated based on achievement of performance objectives, compliance with the Trust's investment guidelines and overall contribution to the Trust's investment objectives (value added).

#### Fixed Income Performance

#### Active Core

Over all three-year periods, the active core portfolio returns are expected to exceed the returns of the Barclays Aggregate Bond Index ("performance standard"). The volatility of those returns, as measured by the standard deviation of quarterly returns, is expected to be similar to that of the

performance standard over the same periods with the total level of risk being commensurate with the level of return achieved.

While the manager's performance may deviate from the standard for short periods of time, significant short-term under performance may make it impossible to achieve full period objectives without taking inappropriate risks. The Board will review severe fluctuations in short-term performance as they occur.

The manager's performance will be compared to the performance achieved by a peer group (universe) of other investment firms with a similar investment process and objectives. The manager's peer group rank is expected to fluctuate from one quarter to another. For each annual period, the managers are expected to rank at or above the median in their peer groups. For rolling five -year periods, the manager is expected to rank at or above the median manager within their universe. At a minimum, the managers will be evaluated based on achievement of performance objectives, compliance with the Trust's investment guidelines and overall contribution to the Trust's investment objectives (value added).

#### Watch List / Termination of Investment Managers

An investment manager who fails to meet the above mentioned performance standards in the appropriate time period will be placed on the "Watch List". The **Investment Consultant Board** will inform a manager in writing when it is placed by the **Board** on the Watch List and the start date.

A manager on the Watch List will be required to report monthly on the portfolio's performance and investment activity with detailed commentary and analysis to provide the Board with a more thorough insight to the manager's ability and competence. An investment manager may be placed on the Watch List due to organizational and/or functional reasons as well. A manager(s) will remain on the Watch List until one or more of the following items occur:

- 1. The firm no longer meets the Watch List requirements;
- Relative performance is improving;
- After reviewing qualitative and/or quantitative factors, the Board no longer see the need to keep the investment manager on the Watch List; or
- 4. The firm is terminated.

Investment managers will be given a maximum of two calendar quarters to show improvement in their relative performance. At the end of this period, the Board

will take one of the above actions if the performance shortfall still exists.

Termination of investment managers may occur based upon several quantitative and qualitative factors. All investment managers will be placed on the Watch List prior to termination unless a manager's style and/or asset class no longer meets the objectives of the assignment or the Trust's allocation. Notwithstanding the foregoing, the Board reserves the right to terminate an investment manager at any time for any reason, or no reason at all, subject to the investment manager's contract with the Board.

#### VIII. INVESTMENT REVIEW PROCEDURES

Investment managers must communicate their proposed investment strategies for achieving the trust's investment objectives relative to the stated objectives and guidelines to the Board at least once every 12 months.

If at any time a manager feels that the performance standards cannot be met, or that the guidelines or standards inhibit fulfillment of fiduciary duties or inappropriately restrict performance, the manager must notify the Board and the Investment Consultant in writing.

The Board will monitor the investment performance of the managers and the overall deployment of the Trust's assets. Monitoring will include, but will not be limited to, quarterly performance evaluations performed by an *Investment* Ceonsultant retained by the Board.

The Trust's managers may be required to attend at least one (1) Board meeting a year unless a more frequent schedule is requested. A more frequent meeting attendance schedule will may be required if a manager is placed on the "Watch List".

Each quarterly performance evaluation will include current period and historical time-weighted rates of return for each investment portfolio and the overall Trust. The managers will be evaluated against the previously specified performance standards. Additional quantitative measures and analysis will be employed to objectively monitor the managers' compliance with investment policies and guidelines.

The managers are required to provide the Custodian and Consultant with quarterly statements showing portfolio holdings, security prices, cash flows and transactions.

The managers must keep the Board and Investment Consultant apprised of any material changes in their investment styles, objectives, market outlooks, key personnel and business conditions within their firms, on a diligent basis.

The Board intends to review the Trust's investment objectives and related policies at least once every 12 months. However, a review may be undertaken at any time, subject to changes in the Trust's financial needs, manager activities, investment performance and capital market conditions.

The Board acknowledges that since there is more than one Trustee serving on the Board and that from time to time the individual Trustees may change, any two Trustees can sign documents previously approved by Board on behalf of the Board. By acknowledging below, the investment managers hereby agree to the terms and conditions set forth in this document.

Approve:		
Robert E. Novitke, Chairman	Date	
Matthew Crook	Date	
Accepted:		
Investment Manager	Date	y*************************************
Management Role	Date	a a destructivo de la constanta de la constant



## **COMPOSITE PERFORMANCE REVIEW**

Report for Periods Ending June 30, 2020

## The City of Grosse Pointe Woods Health Care Trust

Presented by:
Jeffrey A. Davis, CAIA
Vice President



## **The City of Grosse Pointe Woods Health Care Trust**

#### **Table of Contents**

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Market Summary	1
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Small Cap Equity	6-6
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## SECOND QUARTER 2020 MARKET SUMMARY

Accommodative monetary and fiscal policy actions of historic scope and magnitude, paired with better-than-expected incoming economic data, drove a notably strong market rally in the second quarter, as investors breathed a sigh of relief following first quarter's rout. Despite mounting evidence of a potential second wave of coronavirus (COVID-19), the surge in liquidity during the quarter helped boost risk assets in the second quarter.

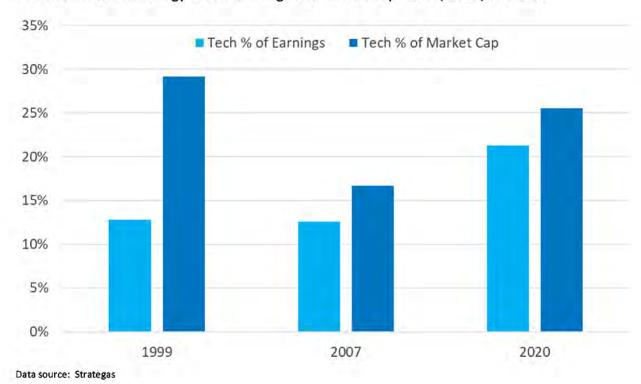
U.S. large cap provided their strongest quarterly gain since 1998, at 20.5% for the S&P 500 Index, essentially reversing first quarter's decline of 19.6%, the worst quarterly performance since 2008. Although international developed equities lagged U.S. large cap, emerging market equity returns nearly matched the performance of U.S. large cap with an 18.1% total return. Interest rates were essentially unchanged despite the strong rally across risk assets. The 10-Year Treasury Note yield fell 1 basis point quarter-over-quarter, ending June at 0.66%. The risk-on environment sent credit risk premiums sharply lower, in turn supporting a double-digit gain across high yield bonds. Real asset sector returns were also positive, with energy infrastructure (MLPs) generating the strongest quarterly return on record, following the steepest quarterly loss on record in the first quarter.

### MARKET INSIGHTS

- Technology companies have been positioned to uniquely benefit from the increased reliance on technology solutions to keep businesses running during the pandemic.
- The predominance of these companies in major stock indices is not unprecedented in terms of market capitalization, but the earnings support these companies provide is now larger than that provided in prior periods.

## TECHNOLOGY HAS AIDED USERS IN THE PANDEMIC AND IS MORE MEANINGFUL TO THE EQUITY MARKETS

S&P 500 Index Technology Sector Earnings and Market Cap: 1999, 2007, and 2020

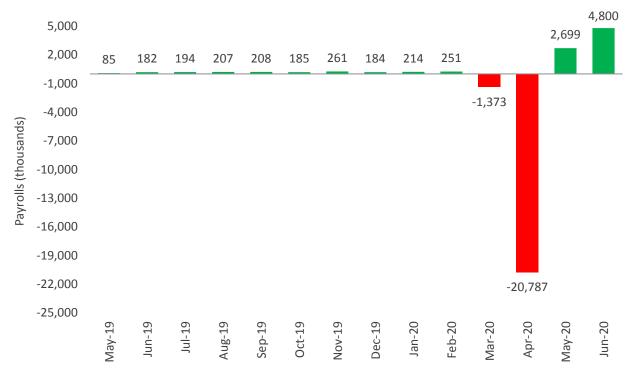


### **ECONOMIC INSIGHTS**

- U.S. legislators passed the \$2 trillion Coronavirus Aid, Relief, and Economic Security Act (CARES Act) at the tail end of the first quarter, and when combined with the more than \$3 trillion in monetary support via Federal Reserve (Fed) asset purchases, direct aid for the U.S. economy stood at least \$5 trillion for the first six months of 2020.
- Exhaustive use of policy support tools appears to be working as intended to help start the recovery, as the Bureau of Labor Statistics (BLS) reported the U.S. economy added 7.5 million jobs over the course of May and June, or roughly one-third of the jobs lost during March and April of this year.

#### THE LABOR MARKET RECOVERED 7.5 MILLION JOBS IN TWO MONTHS

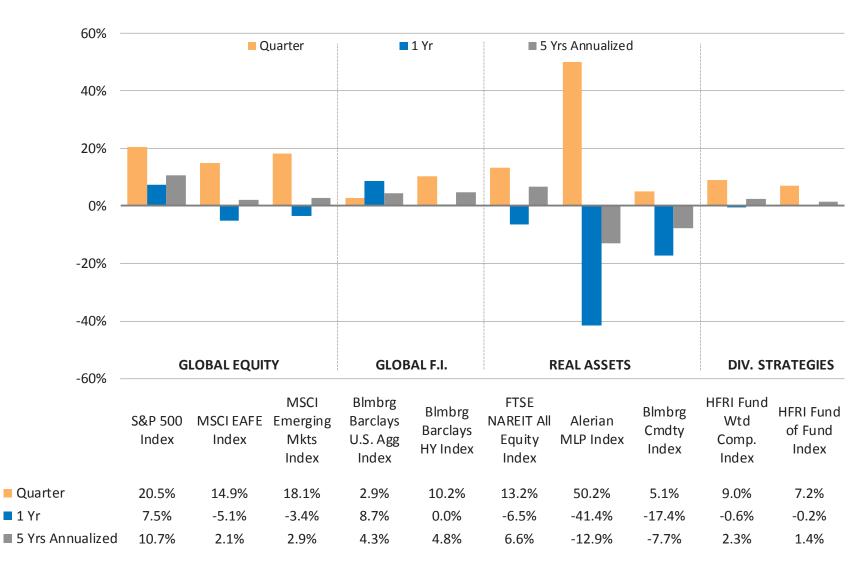
Monthly Change in Nonfarm Payrolls



Data sources: BLS, Bloomberg, L.P.; Data as of June 2020

### MARKET RETURNS

#### **MAJOR ASSET CLASS RETURNS**



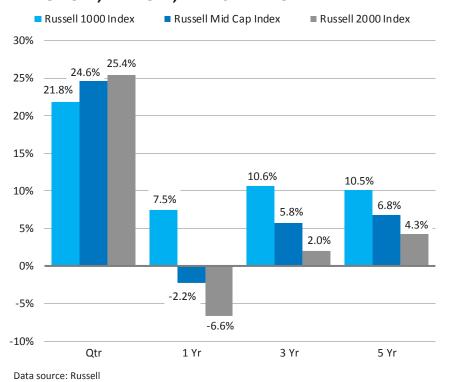
Data sources: Lipper and HedgeFund Research

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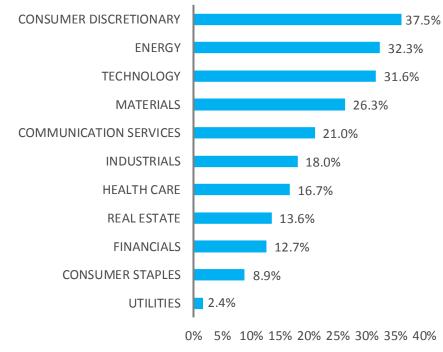
## GLOBAL EQUITY, U.S.

- Since the coronavirus bear market bottomed on March 23, global equity markets have been rallying. The second
  quarter was one of the strongest quarters on record for equities, as accommodative central banks and governments
  plowed massive amounts of stimulus into economies that subsequently began to reopen.
- Although economic data has shown positive signs of a rebound, equity earnings data is just beginning to measure the negative impacts of the pandemic over a full quarterly reporting period.
- Growth equities continued to outperform value equities, despite a strong intra-quarter rebound in value when consumer discretionary and energy stocks rallied. Furthermore, small cap equities outperformed large cap equities during the quarter, after smaller companies were some of the hardest hit during the peak of the economic decline.

#### LARGE CAP, MID CAP, AND SMALL CAP



#### **RUSSELL SECTOR PERFORMANCE**

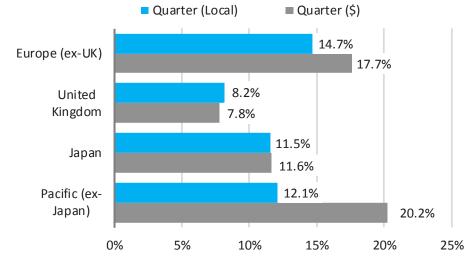


Data source: Russell

## GLOBAL EQUITY, NON-U.S.

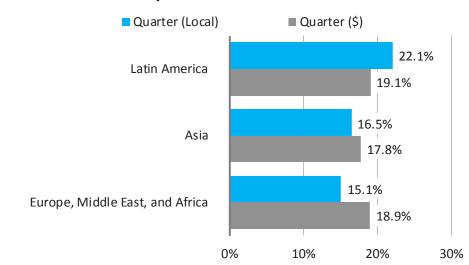
- In some developed markets and China, new reported infections have fallen, and economies are on the path of reopening.
- In contrast, India, countries in Latin America, and several other emerging markets have struggled to get their virus infection rates under control. Simultaneously, these nations have not been able to provide as much monetary and fiscal support as many developed nations.
- Prior to the COVID-19 pandemic, the Japanese economy had been struggling to grow and is now officially measured to be in recession. Japanese fiscal policy has been largely supportive to combat the weakness, with the government recently approving a stimulus package exceeding 100 trillion yen.

#### **MSCI EAFE REGIONAL QUARTERLY RETURNS**



Data source: MSCI Barra

#### **MSCI EM REGIONAL QUARTERLY RETURNS**

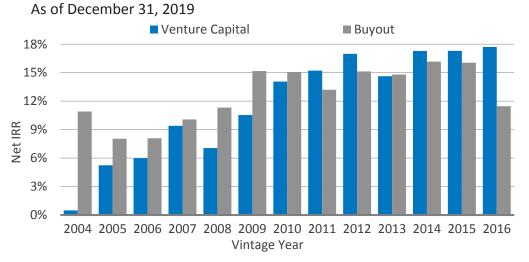


Data source: MSCI Barra

## GLOBAL EQUITY, PRIVATE

- Private equity performance data does not yet reflect impacts from the COVID-19 outbreak that began in the first quarter.
- Median private equity returns for both venture capital and buyout funds have generally been in the low to mid-teens since the 2010 vintage year. Buyout funds performed better than venture funds during the 2000s, while median venture funds performed better in five of the last six vintage years.
- Commitments to private equity funds were off to a strong start in the first quarter, though they slowed meaningfully in the second quarter due to COVID-19 and volatility in the public markets. Expectations are that fundraising will remain muted in the second half of the year.
- Similar to the fundraising data, initial public offering (IPO) exit activity for venture-backed companies began the year strong, before trailing off in the second quarter.

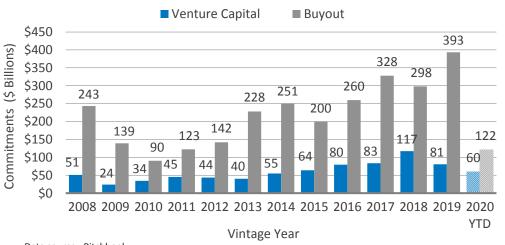
#### MEDIAN VENTURE CAPITAL AND BUYOUT VINTAGE YEAR IRR



Data source: Pitchbook; The most recent private equity return information available is through December 31, 2019

#### **VENTURE CAPITAL AND BUYOUT FUNDRAISING ACTIVITY**

As of June 30, 2020

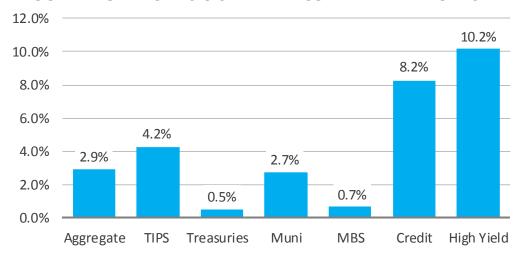


Data source: Pitchbook

### GLOBAL FIXED INCOME

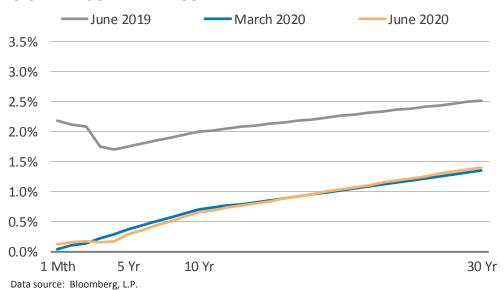
- The second quarter witnessed a rebound in credit nearly as remarkable as the drawdown experienced in March 2020. Corporate bonds rallied, supported in part by Fed programs and strong demand from the broader market. Both investment-grade and high yield funds saw record inflows over the three-month period starting in late March.
- At their June meeting, the Fed voted to keep rates at their effective zero bound. Minutes from the Fed's June meeting indicate ongoing discussion about potential yield curve control measures and strengthened forward guidance to markets amid an environment of "extraordinary uncertainty."
- remained strong and supported markets across the board, however, market participants continue to question underlying fundamentals. Weekly bankruptcy claims spiked the week of June 13 to the highest levels since May 2009. Additionally, data indicate that the pace of leveraged loan issue downgrades in 2020 has been unprecedented.

#### **BLOOMBERG BARCLAYS U.S. FIXED INCOME INDEX RETURNS**



Data source: Barclays

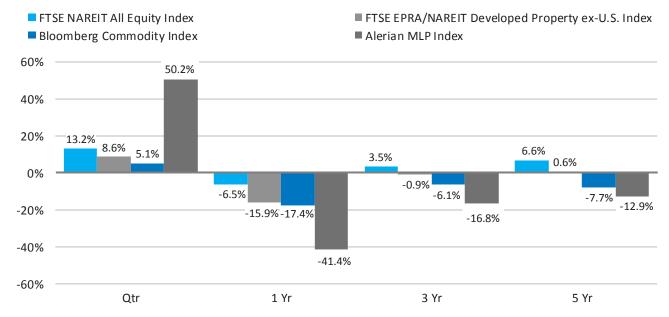
#### **U.S. TREASURY YIELD CURVE**



### REAL ASSETS

- REITs posted a solid rally for the quarter, as real estate remains heavily pressured by the pandemic. REITs experienced a broad uplift across most U.S. property types while self-storage, office, and lodging/resorts lagged. Questions remain about how hotel properties may fully reopen, and how quickly consumers will utilize these facilities in the future.
- Daily Brent crude oil spot prices averaged \$38/barrel in June, up \$10/barrel from the May average, and up \$19/barrel from the monthly average price in April, which was a multi-year low. Oil prices increased in June as regions began to lift stay-at-home orders and as oil supply began to fall. Supply reductions were a result of production cuts by the Organization of the Petroleum Exporting Countries (OPEC) and partner countries (OPEC+) as well as a slowdown of domestic drilling.
- MLPs, as measured by the Alerian MLP Total Return Index, fell in June after two consistent months of gains. This decline was the result of continued uncertainty in energy prices, foreshadowing potentially significant production declines in the future. Despite the decline in June, the second quarter of 2020 was still the index's best quarter on record.

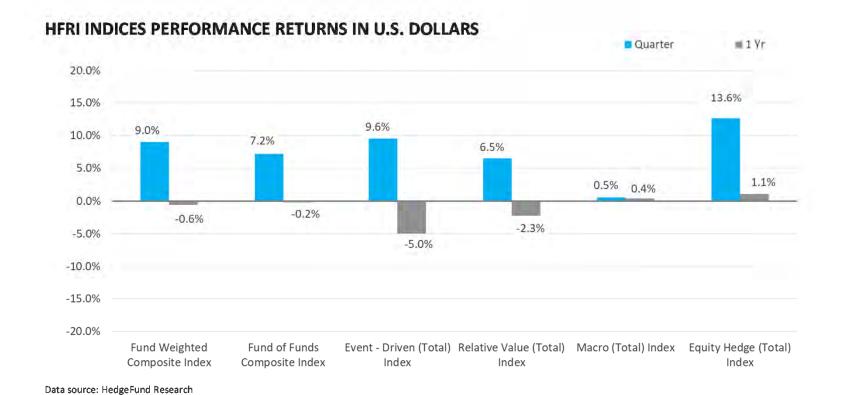
#### PUBLIC REAL ASSETS – REAL ESTATE, COMMODITIES, AND MLPs



Data sources: NAREIT, Bloomberg, L.P., and Alerian

# DIVERSIFYING STRATEGIES, HEDGE FUNDS

- The broad hedge fund universe produced a strong quarter, clawing back some of the losses suffered through March. The
  month of June was exceptionally good with only broad hedge fund strategy, macro, to experience losses.
- Event-oriented credit strategies generated strong gains, especially longer-biased managers, as spreads continued to recover from March lows.
- Trend following strategies tended to detract with the approach of the quarter's end, as risk sentiment reversed course mid-June, driving choppy markets. Two areas of particular pain were commodities—including softs, energy, metals, and grains—and currencies.



#### **Summary of Investment Performance**

Report for Periods Ending June 30, 2020

#### Annualized

			-				
					Since		
	Qtr	YTD	1Yr	3Yr	Inception	Date	Market Value
<u>Total Composite</u>	15.8%	-3.4%	3.2%	6.2%	7.8%	5/16	\$1,001,373
Domestic Equity							
Schwab U.S. Large Cap ETF	21.6	-2.5	7.9	10.8	12.4	5/16	238,306
DJ U.S. LC Total Stock Market Index	21.6	-2.5	7.9	10.8	12.4		
Schwab U.S. Mid Cap ETF	25.2	-11.9	-6.3	4.5	7.2	5/16	153,808
DJ U.S. MC Total Stock Market Index	25.2	-11.9	-6.3	4.6	7.2		
Small Cap Equity							
Vanguard S&P Small Cap 600 Index	22.1	-17.7	-	-	-8.0	8/19	100,855
S&P SmallCap 600 Index	21.9	-17.9	-	-	-8.1		
International Equity							
Schwab International Equity ETF	15.8	-10.9	-4.6	1.0	4.7	5/16	143,841
FTSE Developed ex U.S. Index	15.8	-11.1	-4.7	0.9	4.6		
Schwab Emerging Markets ETF	18.3	-10.3	-3.7	2.4	7.6	5/16	47,020
FTSE All Emerging Index	18.5	-10.2	-3.3	2.8	8.1		
Fixed Income							
Schwab U.S. Aggregate Bond ETF	2.8	6.2	8.8	5.3	4.2	5/16	203,533
Bloomberg Barclays US Aggregate Index	2.9	6.1	8.7	5.3	4.3		
Schwab U.S. TIPS ETF	4.3	6.0	8.3	5.0	4.0	5/16	41,174
Bloomberg Barclays U.S. TIPS Index	4.2	6.0	8.3	5.0	4.0		

#### Footnotes:

<sup>\*</sup> Performance returns are net of investment management fees.

<sup>\*</sup> Calculated returns may differ from the manager's due to differences in security pricing and/or cash flows.

<sup>\*</sup> Manager and index data represent the most current available at the time of report publication.

<sup>\*</sup> For managers and indices that report returns on a lag, 0.0% is utilized for the most recent time period until the actual return data are reported.

<sup>\*</sup> The fiscal year ends in June.

# The City of Grosse Pointe Woods Health Care Trust Schedule of Asset and Style Allocation

Asset Class	Current Weight	Target Weight	Target Range
Large Cap Equity	25.7%	25.0%	5.0% - 35.0%
Mid Cap Equity	16.6%	15.0%	0.0% - 30.0%
Small Cap Equity	10.9%	10.0%	5.0% - 30.0%
International Equity	15.5%	15.0%	5.0% - 25.0%
Emerging Markets	5.1%	5.0%	0.0% - 10.0%
Fixed Income	26.4%	30.0%	25.0% - 35.0%
Cash	0.0%	0.0%	
Total	100.0%	100.0%	

Asset Class - Style	Manager	Portfolio Invested	Portfolio Cash	Market Value	Current Weight
Large Cap Equity - Broad	Schwab U.S. Large Cap ETF	100.0%	0.0%	\$238,306	25.7%
Mid Cap Equity - Broad	Schwab U.S. Mid Cap ETF	100.0%	0.0%	\$153,808	16.6%
Small Cap Equity - Broad	Vanguard S&P Small Cap 600 Index	100.0%	0.0%	\$100,855	10.9%
International Equity - Core	Schwab International Equity ETF	100.0%	0.0%	\$143,841	15.5%
Emerging Markets - Core	Schwab Emerging Markets ETF	100.0%	0.0%	\$47,020	5.1%
Fixed Income - Core	Schwab U.S. Aggregate Bond ETF	100.0%	0.0%	\$203,533	21.9%
Fixed Income - TIPS	Schwab U.S. TIPS ETF	100.0%	0.0%	\$41,174	4.4%
Sub-Total				\$928,537	100.0%
Cash - Cash	Cash			\$72,836	
Total				\$1,001,373	

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# Schwab U.S. Large Cap ETF

**Broad Large Cap Universe** 

For Report Periods Ending June 30, 2020



Report From June 30, 2016 to June 30, 2020

# 3 Year Rolling Periods 19% 14% 9% -1%

12/19

9/19

-6%

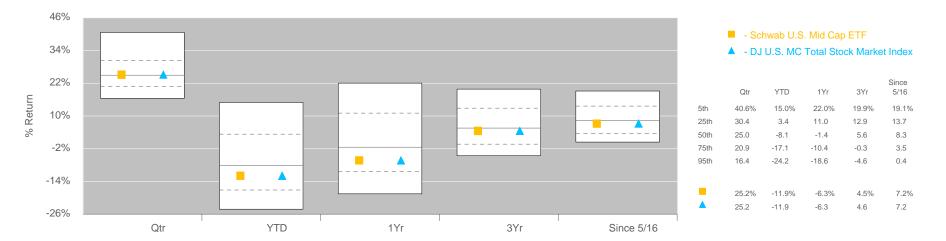
6/19

3/20

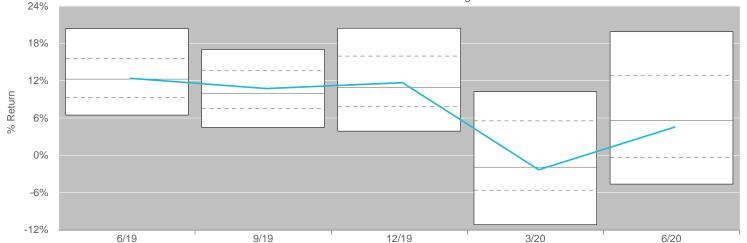
6/20

# Schwab U.S. Mid Cap ETF

**Broad Mid Cap Universe** 

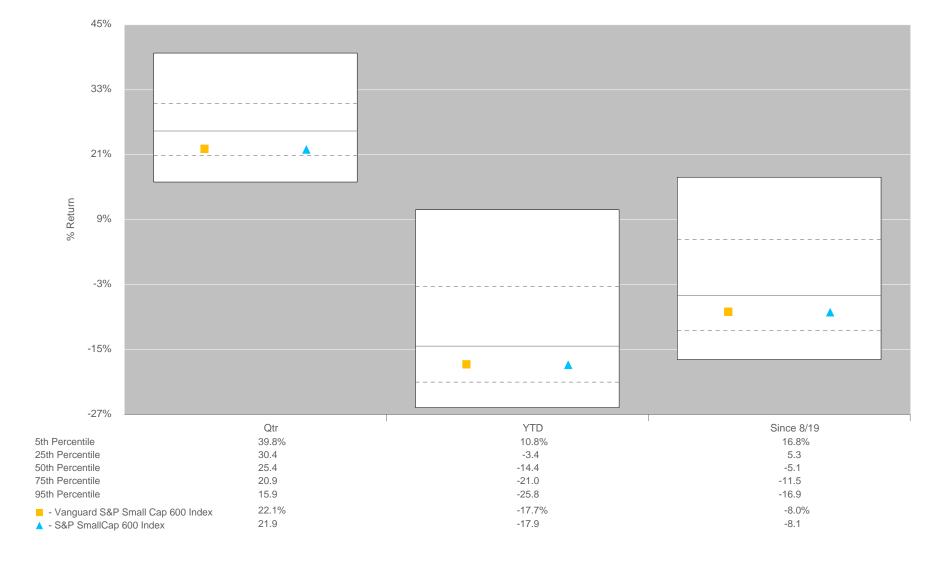






# Vanguard S&P Small Cap 600 Index

**Broad Small Cap Universe** 



# **Schwab International Equity ETF**

**Summary of Performance and Statistics** 

Report For Periods Ending June 30, 2020

Performance Results	Qtr	YTD	1Yr	3Yr	Since Inception	Inception Date	
Schwab International Equity ETF	15.8%	-10.9%	-4.6%	1.0%	4.7%	5/16	
FTSE Developed ex U.S. Index	15.8	-11.1	-4.7	0.9	4.6		

Risk Statistics (Since 5/16)	Beta	Alpha	R²	Standard Deviation	Tracking Error	Information Ratio
Schwab International Equity ETF	1.00	0.1%	1.00	14.8%	0.1%	0.9
FTSE Developed ex U.S. Index	1.00	0.0	1.00	14.8	0.0	

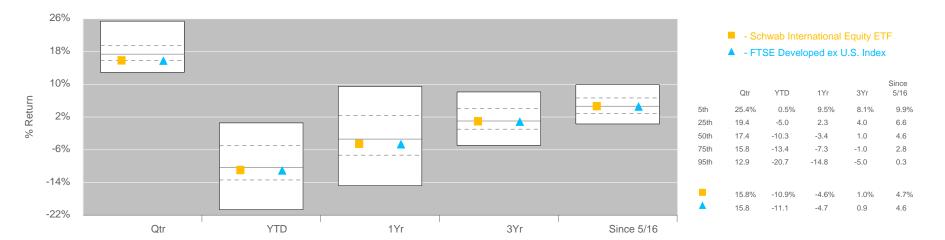
Portfolio Statistics	Trailing P/E	Trailing P/B	Wtd Avg Mkt Cap	Current Yield	Equity Annual Turnover
Schwab International Equity ETF	14.3	1.5	58,845.0 M	2.8%	7.1%
FTSE Developed ex U.S. Index					

<sup>\*</sup> Risk Statistics are based on monthly data.

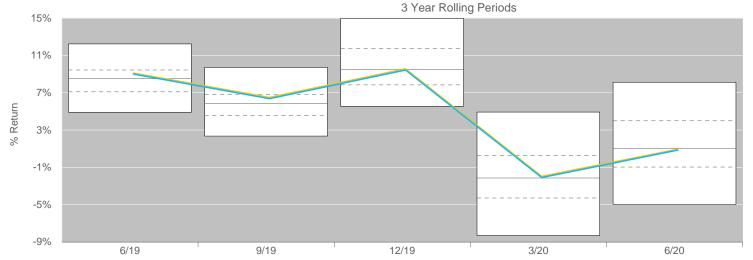
<sup>\*</sup> Manager data represents the most current available at the time of report publication.

# **Schwab International Equity ETF**

#### **International Equity Universe**







# **Schwab Emerging Markets ETF**

**Summary of Performance and Statistics** 

Report For Periods Ending June 30, 2020

Performance Results	Qtr	YTD	1Yr	3Yr	Since Inception	Inception Date	
Schwab Emerging Markets ETF	18.3%	-10.3%	-3.7%	2.4%	7.6%	5/16	
FTSE All Emerging Index	18.5	-10.2	-3.3	2.8	8.1		

Risk Statistics (Since 5/16)	Beta	Alpha	R²	Standard Deviation	Tracking Error	Information Ratio
Schwab Emerging Markets ETF	1.00	-0.4%	1.00	17.9%	0.3%	-1.4
FTSE All Emerging Index	1.00	0.0	1.00	18.0	0.0	

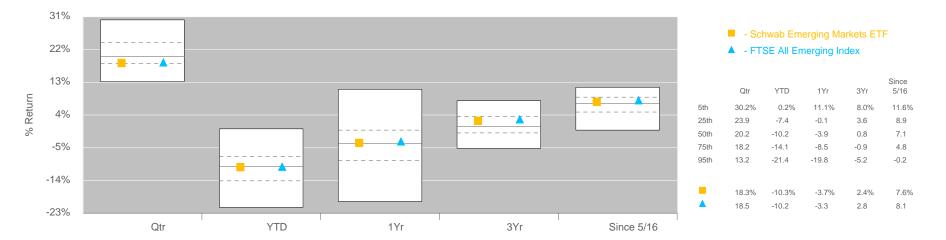
Portfolio Statistics	Trailing P/E	Trailing P/B	Wtd Avg Mkt Cap	Current Yield	Equity Annual Turnover
Schwab Emerging Markets ETF	12.5	1.7	76,393.0 M	2.4%	10.6%
FTSE All Emerging Index					

<sup>\*</sup> Risk Statistics are based on monthly data.

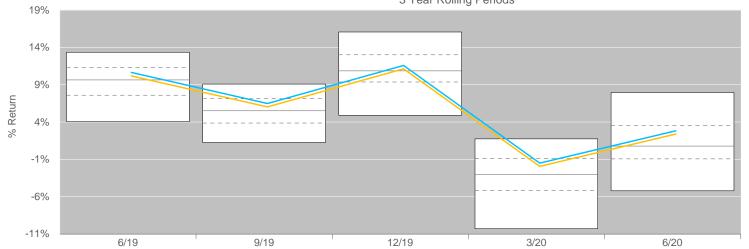
<sup>\*</sup> Manager data represents the most current available at the time of report publication.

# **Schwab Emerging Markets ETF**

**Emerging Markets Universe** 







# Schwab U.S. Aggregate Bond ETF

#### **Summary of Performance and Statistics**

Report For Periods Ending June 30, 2020

Performance Results	Qtr	YTD	1Yr	3Yr	Since Inception	Inception Date	
Schwab U.S. Aggregate Bond ETF	2.8%	6.2%	8.8%	5.3%	4.2%	5/16	
Bloomberg Barclays US Aggregate Index	2.9	6.1	8.7	5.3	4.3		

Risk Statistics (Since 5/16)	Beta	Alpha	R²	Standard Deviation	Tracking Error	Information Ratio
Schwab U.S. Aggregate Bond ETF	1.00	-0.1%	1.00	3.4%	0.1%	-0.8
Bloomberg Barclays US Aggregate Index	1.00	0.0	1.00	3.4	0.0	

Portfolio Statistics	Effective Duration	Wtd Avg Maturity	Wtd Avg Credit	Yield to Worst	FI Anni Turnover
Schwab U.S. Aggregate Bond ETF	6.0 yrs	8.1 yrs	AA	1.3%	%
Bloomberg Barclays US Aggregate Index	6.0	8.1	AA	1.3	

<sup>\*</sup> Risk Statistics are based on monthly data.

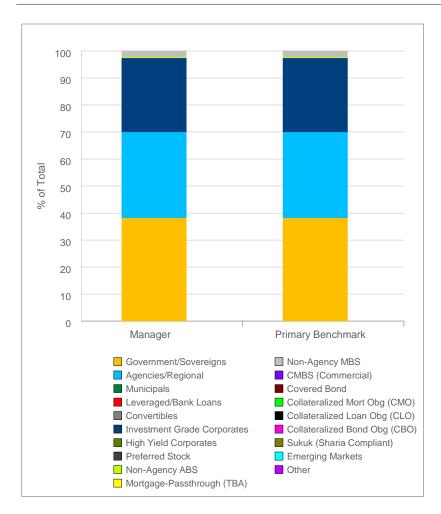
<sup>\*</sup> Manager data represents the most current available at the time of report publication.

#### Schwab U.S. Aggregate Bond ETF

#### **Fixed Income Sector**

Report For Periods Ending June 30, 2020

#### **Sector Allocation**



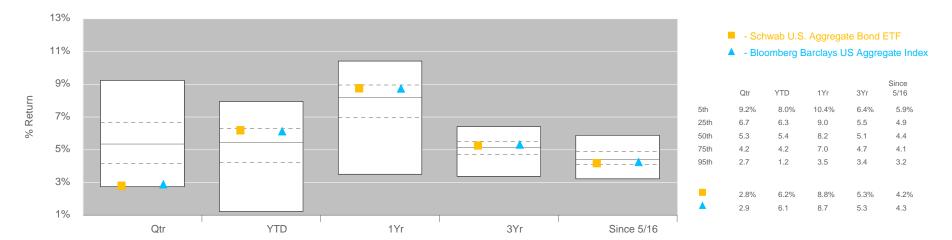
	Sector Weightings		Market Total Returns
Sector	Manager	Primary Benchmark	3 Months 12 Months
Total Weighting	100%	100%	2.9% 8.7%
Government/Sovereigns	38	38	0.5 10.3
Agencies/Regional	32	32	0.9 6.8
Municipals	0	0	2.7 4.5
Leveraged/Bank Loans	0	0	8.2 -3.7
Convertibles	0	0	24.2 15.4
Investment Grade Corporates	27	27	9.0 9.5
High Yield Corporates	0	0	10.2 0.0
Preferred Stock	0	0	10.8 0.0
Non-Agency ABS	0	0	3.5 4.7
Mortgage-Passthrough (TBA)	0	0	8.6 5.8
Non-Agency MBS	2	2	0.7 5.7
CMBS (Commercial)	0	0	3.8 5.9
Covered Bond	0	0	1.1 3.0
Collateralized Mort Obg (CMO)	0	0	0.7 5.7
Collateralized Loan Obg (CLO)	0	0	8.2 -3.7
Collateralized Bond Obg (CBO)	) 0	0	0.0 0.0
Sukuk (Sharia Compliant)	0	0	0.0 0.0
Emerging Markets	0	0	12.3 0.5
Other	0	0	0.0 0.0

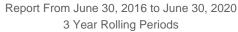
<sup>\*</sup>Sector weightings may not add up to 100% due to rounding.

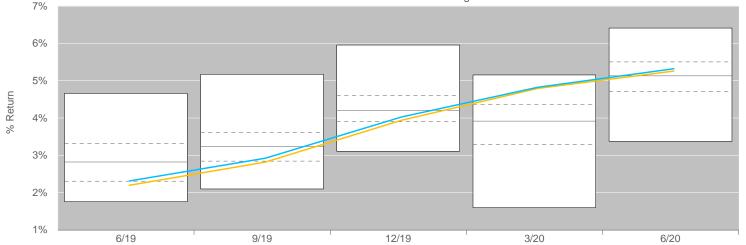
<sup>\*</sup> Manager data represents the most current available at the time of report publication.

# Schwab U.S. Aggregate Bond ETF

**Core Fixed Income Universe** 







#### Schwab U.S. TIPS ETF

#### **Summary of Performance and Statistics**

Report For Periods Ending June 30, 2020

Performance Results	Qtr	YTD	1Yr	3Yr	Since Inception	Inception Date	
Schwab U.S. TIPS ETF	4.3%	6.0%	8.3%	5.0%	4.0%	5/16	
Bloomberg Barclays U.S. TIPS Index	4.2	6.0	8.3	5.0	4.0		

Risk Statistics (Since 5/16)	Beta	Alpha	R²	Standard Deviation	Tracking Error	Information Ratio
Schwab U.S. TIPS ETF	1.00	-0.1%	1.00	3.7%	0.0%	-1.2
Bloomberg Barclays U.S. TIPS Index	1.00	0.0	1.00	3.7	0.0	

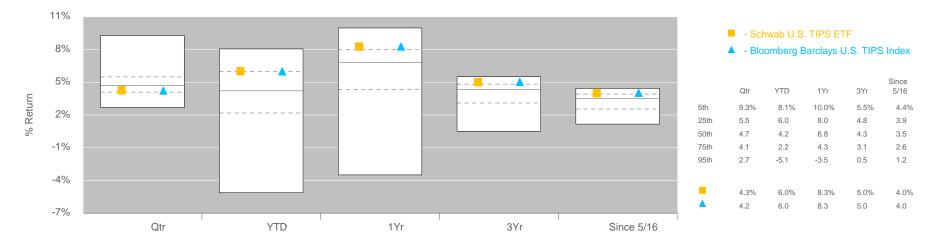
Portfolio Statistics	Effective Duration	Wtd Avg Maturity	Wtd Avg Credit	Yield to Worst	FI Annl Turnover
Schwab U.S. TIPS ETF	4.4 yrs	8.2 yrs	AAA	0.7%	%
Bloomberg Barclays U.S. TIPS Index	4.4	8.2	AAA	0.7	

<sup>\*</sup> Risk Statistics are based on monthly data.

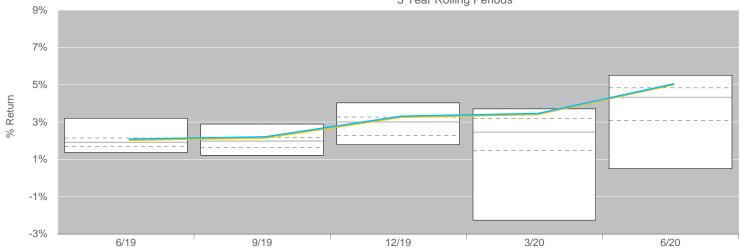
<sup>\*</sup> Manager data represents the most current available at the time of report publication.

#### Schwab U.S. TIPS ETF

#### **TIPS Universe**







# **Index Summary Sheet for Periods Ending June 30, 2020**

					Annualized	
Global Equity	_Qtr	YTD	1 Yr	3 Yr	5 Yr	10 Yr
MSCI AC World Index	19.2%	-6.3%	2.1%	6.1%	6.5%	9.2%
MSCI World Index	19.4	-5.8	2.8	6.7	6.9	10.0
S&P 500 Index	20.5	-3.1	7.5	10.7	10.7	14.0
Russell 3000 Index	22.0	-3.5	6.5	10.0	10.0	13.7
Russell 1000 Index	21.8	-2.8	7.5	10.6	10.5	14.0
Russell 1000 Growth Index	27.8	9.8	23.3	19.0	15.9	17.2
Russell 1000 Value Index	14.3	-16.3	-8.8	1.8	4.6	10.4
Russell Midcap Index	24.6	-9.1	-2.2	5.8	6.8	12.3
Russell Midcap Growth Index	30.3	4.2	11.9	14.8	11.6	15.1
Russell Midcap Value Index	19.9	-18.1	-11.8	-0.5	3.3	10.3
Russell 2000 Index	25.4	-13.0	-6.6	2.0	4.3	10.5
Russell 2000 Growth Index	30.6	-3.1	3.5	7.9	6.9	12.9
Russell 2000 Value Index	18.9	-23.5	-17.5	-4.3	1.3	7.8
Russell Microcap Index	30.5	-11.2	-4.8	0.9	2.9	9.9
MSCI AC World Index ex-U.S.	16.1	-11.0	-4.8	1.1	2.3	5.0
MSCI EAFE Index	14.9	-11.3	-5.1	0.8	2.1	5.7
MSCI EAFE Growth Index	16.9	-3.5	4.2	5.9	5.5	7.8
MSCI EAFE Value Index	12.4	-19.3	-14.5	-4.4	-1.6	3.5
MSCI Small Cap EAFE Index	19.9	-13.1	-3.5	0.5	3.8	8.0
MSCI Emerging Markets Index	18.1	-9.8	-3.4	1.9	2.9	3.3
MSCI Emerging Markets Small Cap Index	27.1	-12.7	-8.8	-3.0	-1.4	1.8
MSCI Frontier Markets Index	14.7	-15.8	-11.2	-1.8	-0.1	3.5
HFRI Equity Hedge Index	13.3	-3.2	0.8	3.0	3.1	4.6
HFRI Emerging Markets	12.7	-4.4	-1.7	1.2	2.3	2.6
HFRI FOF: Strategic Index	10.2	-2.9	-0.2	1.8	1.3	3.0
Thomson One All Private Capital Index	0.0	0.0	5.0	10.3	9.7	12.1
Thomson One Buyout Index	0.0	-11.1	-4.5	8.9	11.3	13.2
Thomson One Fund of Funds Index	0.0	-4.2	0.2	9.8	8.3	11.4
Thomson One Venture Capital Index	0.0	-2.4	2.8	14.2	10.2	15.6
Global Fixed Income						
Bloomberg Barclays US Aggregate Index	2.9	6.1	8.7	5.3	4.3	3.8
Bloomberg Barclays U.S. TIPS Index	4.2	6.0	8.3	5.0	3.7	3.5
Bloomberg Barclays Government Bond Index	0.5	8.6	10.3	5.5	4.0	3.3
Bloomberg Barclays Municipals Index	2.7	2.1	4.4	4.2	3.9	4.2
Bloomberg Barclays Asset Backed Index	3.5	3.3	4.7	3.3	2.7	2.6

# **Index Summary Sheet for Periods Ending June 30, 2020**

					Annualized	
Global Fixed Income (continued)	Qtr	YTD	1 Yr	3 Yr	5 Yr	10 Yr
Bloomberg Barclays US MBS Index	0.7%	3.5%	5.7%	4.0%	3.2%	3.1%
Bloomberg Barclays IG CMBS Index	3.8	4.3	5.9	4.9	4.1	5.0
Bloomberg Barclays U.S. Credit Index	8.2	4.8	9.1	6.1	5.5	5.2
Bloomberg Barclays US Corporate HY Index	10.2	-3.8	0.0	3.3	4.8	6.7
Bloomberg Barclays Interm. US G/C Index	2.8	5.3	7.1	4.4	3.5	3.1
ICE BofA 1-3 Yr. Govt. Bond Index	0.1	2.9	4.1	2.7	1.8	1.3
U.S. 91-Day Treasury Bills	0.0	0.3	1.2	1.6	1.1	0.6
CS Leveraged Loan Index	8.2	-6.1	-3.7	1.7	2.6	4.2
JPMorgan Non-U.S. GBI Hedged Index	1.1	2.6	4.2	4.6	4.4	4.2
JPMorgan Non-U.S. GBI Index	2.4	1.2	1.1	2.9	3.4	1.8
JPMorgan EMBI Plus Index	9.1	-0.4	1.2	2.7	4.9	5.5
JPMorgan EMBI Global Index	11.2	-1.9	1.5	3.3	5.1	5.8
HFRI RV: Fixed Income - Corporate Index	10.0	-2.2	-0.5	3.1	3.9	4.7
HFRI ED: Distressed/Restructuring Index	7.2	-5.3	-7.0	-0.4	1.4	3.5
Thomson One Distressed Index	0.0	-13.2	-12.4	-0.1	3.1	6.8
Real Assets						
FTSE NAREIT All Equity Index	13.2	-13.3	-6.5	3.5	6.6	10.4
S&P Developed BMI Property Index	10.3	-19.9	-14.6	-1.4	1.6	6.8
S&P Developed ex-U.S. Property Index	9.2	-20.5	-14.4	-0.8	1.5	6.7
NCREIF Property Index	0.0	0.7	3.7	5.8	7.0	9.8
Bloomberg Commodity Index	5.1	-19.4	-17.4	-6.1	-7.7	-5.8
Alerian MLP Index	50.2	-35.7	-41.4	-16.8	-12.9	-1.4
NCREIF Timberland Index	0.0	0.1	0.3	2.2	2.7	4.4
Thomson One Private Real Estate Index	0.0	-7.1	-2.4	5.3	6.9	8.9
S&P Real Assets Equity Total Return Index	12.9	-18.6	-14.1	-0.8	1.3	6.6
Diversifying Strategies						
HFRI Fund of Funds Index	7.5	-2.0	0.1	2.1	1.4	2.8
HFRI Fund Weighted Composite Index	9.1	-3.4	-0.5	2.1	2.3	3.7
HFRI FOF: Conservative Index	4.9	-2.6	-1.1	1.7	1.3	2.5
HFRI Event Driven	9.7	-6.7	-4.9	0.5	1.9	3.9
HFRI Relative Value Total Index	6.4	-4.2	-2.4	1.6	2.4	4.4
HFRI Macro Index	0.8	-0.9	0.6	1.4	0.7	1.3
Other						
Consumer Price Index - U.S.	-0.3	-0.5	0.8	1.9	1.7	1.7
U.S. Dollar Index	-1.7	1.0	1.3	0.4	0.3	1.2

<sup>\*</sup> For indices that report returns on a lag, 0.0% is utilized for the most recent time period until the actual return data are reported.

#### **Definitions**

- Alpha Measures how well a portfolio performed versus its benchmark after factoring in the amount of risk (as measured by beta) taken. Technically, alpha is the difference between the excess return of a portfolio and the excess return of the benchmark multiplied by beta. Excess return is simply the actual return minus the return of the risk-free asset, U.S. Treasury Bill. A positive alpha indicates the portfolio has performed better than the benchmark on a risk-adjusted basis.
- Annual Standard Deviation A measure of variability in returns. The annual standard deviation measures the dispersion of annual returns around the average annualized return.
- Beta A coefficient measuring a portfolio's relative volatility with respect to its market. Technically, beta is the covariance of a portfolio's return with the benchmark portfolio's return divided by the variance of the benchmark portfolio's return. Thus, a portfolio with a beta greater than 1.00, indicates the portfolio experienced greater volatility than the benchmark, whereas a portfolio with a beta less than 1.00, indicates the portfolio experienced less volatility than the benchmark.
- Consumer Price Index Measures the change in consumer prices, as determined by a monthly survey of the U.S. Bureau of Labor Statistics. CPI components include housing costs, food, transportation and electricity.
- **Duration** A measure of the price sensitivity of a bond or bond portfolio to a change in interest rates.
- Information Ratio Describes the risk / reward trade-off of alpha and tracking error. Because the formula for calculating information ratio is Alpha divided by Tracking Error, the larger the information ratio, the more attractive the portfolio is from an overall risk return profile.
- Max Drawdown The maximum loss incurred by a portfolio during a specified time period.
- R<sup>2</sup> Also called the coefficient of determination. On the detail page, R<sup>2</sup> measures how much of the variation in the investment manager's returns can be explained by movements in the market (benchmark).
- Sharpe Ratio A risk-adjusted measure calculated using standard deviation and excess return to determine reward per unit of risk. The higher the Sharpe ratio, the better the manager's historical risk-adjusted performance.
- Tracking Error A measure that describes the volatility of the expected excess return (alpha) achieved through active management. Since excess return can only be achieved through a portfolio that actively differs from the benchmark, the level of tracking error is indicative of how different the portfolio will perform relative to any given benchmark.

#### **Disclosures**

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Performance results are calculated using information provided by the custodian and/or independent pricing sources. It is the responsibility of the trustee, custodian and/or manager to ensure the accuracy of market value and transactional data. Performance analysis is calculated using monthly and/or quarterly market values. Performance analysis and asset valuations may or may not include accrued interest and dividend income and are net of management fees. FEG/Consulting fees may or may not be deducted, based on client preference.

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Monitoring of managers includes fundamental research for all investment managers, as well as enhanced coverage for managers that have been approved for FEG's recommended list. A Quarterly Content Questionnaire is the basis of fundamental coverage and requests qualitative (e.g., personnel, organizational changes) and quantitative information (performance, cash flows) on all investment strategies for ongoing monitoring and adherence to investment policy. Clients may have exposure to both fundamental and recommended managers in their portfolio depending on their unique needs. FEG conducts conference calls directly with the active managers that receive enhanced coverage.

Mutual funds are bound by their prospectus, limiting potential deviation from the stated investment strategy.

Clients are encouraged to contact their Investment Advisers immediately if there are changes to their financial situation or investment objectives, or if they wish to impose or modify restrictions on the management of their account(s). Please notify your adviser immediately if you believe that any information on file is incorrect, or have had changes that have not been previously discussed.

Index performance results do not represent any managed portfolio returns. An investor cannot invest directly in a presented index, as an investment vehicle replicating an index would be required. An index does not charge management fees or brokerage expenses, and no such fees or expenses were deducted from the performance shown.

This report is prepared for informational purposes only. Past performance is not indicative of future results.

# INVOICE





201 East Fifth Street, Suite 1600 Cincinnati, Ohio 45202

DATE	INVOICE #
7/31/20	202007155

#### BILL TO:

The Retiree Health Care Benefits Plan & Trust of the City of Grosse Pointe Woods Cathy Behrens 20025 Mack Plaza Grosse Pointe Woods, MI 48236 Fee Schedule: includes CIS

.12% first \$50 Million .10% next \$50 Million .05% next \$150 Million .04% next \$250 Million .03% over \$500 Million Minimum annual fee \$60,000

Professional Services for the period

4/1/20-6/30/20

**AMOUNT** 

Based on the market value of

808,917

0

3/31/20

-

5

364.00

364.00

Total Amount Due

Payment due upon receipt of invoice

Reference:

DAVIS

Inception:

12/1/2015

Note: Assets of Employee Retirement System and Healthcare Benefits Plan are aggregated for fee break purposes.

Remittance Information

Please include invoice number and make payable to Fund Evaluation Group

Mail: P.O. Box 639176, Cincinnati, OH 45263-9176

Wire or ACH: Fifth Third Bank, 38 Fountain Square Plaza, Cincinnati, OH 45263, R/T #042000314, Account #7027869440 Remittance information to accountsreceivable@feg.com



# CHARLES T. BERSCHBACK

Attorney and Counselor at Law 24053 JEFFERSON AVENUE ST. CLAIR SHORES, MICHIGAN 48080 blbwlaw@yahoo.com

(586) 777-0400 FAX (586) 777-0430

July 21, 2020 Agenda item August 6, 2020

City of Grosse Pointe Woods Healthcare Trust Tina Hoenick 20025 Mack Plaza Grosse Pointe Woods, MI 48236

BALANCE DUE:

# STATEMENT FOR SERVICES RENDERED

DATE	SERVICE RENDERED	TIME
2.06.2020	Review of agenda and attendance at meeting	.25
5.07.2020	Review of agenda and attendance at meeting	.25
07.21.2020	Review of proposed investment policy, TC Cathy Behrens	.25
Total .75 ho	urs at \$155.00/hr	

\$116.25