



CITY OF GROSSE POINTE WOODS
20025 Mack Plaza Drive
Grosse Pointe Woods, Michigan 48236-2397

(313) 343-2440
 Fax (313) 343-2785

NOTICE OF RESCHEDULED MEETING

COMMISSIONS:	COMMITTEES:	X	BOARDS:
Beautification Advisory	Building Authority		Board of Canvassers
Citizens' Recreation	Cable TV Ad Hoc		Board of Review
Community Tree	Compensation & Evaluation		Construction Board of Appeals
Historical	Construction		Community Enhancement Fund Advisory
Local Officers Compensation	Finance		Downspout Board of Appeals
Planning	Fireworks	X	Pension
Senior Citizens'	Judicial Liaison		
	Mack Ave Business Study		
	Public Relations		

PUBLIC INVITED: IN ACCORDANCE WITH PUBLIC ACT 267 OF 1976 (OPEN MEETINGS ACT), ALL MEMBERS OF THE GROUP SELECTED ABOVE, AS WELL AS THE GENERAL PUBLIC, ARE INVITED TO ATTEND THE FOLLOWING MEETING:

DATE: February 24, 2011 TIME: 5:30 p.m. PLACE: Conference Room, 20025 Mack

Regular meeting (X) or Re-scheduled Regular Meeting ()

AGENDA OF MEETING

1. Roll Call
2. 2010 Ending Balance Sheet
3. 2011 Proposed Budget
4. 2011 Fireworks
 - A. Pyrotechnic Display
 1. Gen-X Pyrotechnics
 - a. Letter 02/11/11 w/attachments
 - b. Proposal \$27,000
 - c. Contract Agreement
 - d. Certificate of Insurance Sample
 2. American Fireworks
 - a. Letter 09/13/10 w/attachments
 - b. Letter 02/18/11
 - c. Proposal - \$27,000
 - d. Proposal - \$33,000
 - e. Certificate of Insurance Sample
 3. Melrose Pyrotechnics, Inc.
 - a. Letter 01/20/11
 - b. Proposal - \$33,000
 - c. Agreement
 - d. Certificate of Insurance Sample
 - B. Entertainment
 1. Sun Messengers
 - a. Contract - \$2,100
 2. Jack Grenier Productions – email 02/16/11
 3. The Mix – Letter 02/15/11 w/attachments
 - a. Contract - \$800 (\$100 Rain Date Fee)
 - C. Vendors
 1. 2010 Parcels/Mason Vendor's List

2. National Coney – email 02/08/11
3. Wally's Frozen Custard – email 02/17/11 w/attachment
4. Treats & Treasures – Letter 01/17/11 w/attachments
5. Five Star Catering – Verbal Update Como
6. GloWorks – email 02/15/11
 1. Contract - \$2,100
7. Good to Glow – email 02/15/11
 1. Proposal - \$2,100
8. Veterans
9. Resolution

D. Sponsors

1. List of 2010 Sponsors
2. Sponsor Letter w/Sponsorship Form
3. Exclusive Rights – Verbal Update Brown
 - a. St. John Hospital

E. Hospitality Tent

H. Stationery

I. Emcee

J. Schedule of Events

5. Immediate Certification of Minutes dated 02/24/11
6. New Business
7. Adjourn

Distribution:

Novitke
 Bledsoe
 Fenton
 Granger
 Howle
 Brown

Slomski
 Fincham
 Como
 File
 Kosanke

Pazuchowski
 Provost

Submitted by: Mayor Robert E. Novitke
 Office Held: Chair
 Telephone: 313 343-2445

INSTRUCTIONS TO FULFILL POSTING REQUIREMENTS UNDER P.A. 267 OF 1976 (OPEN MEETINGS ACT):

All public meetings must have public notice in accordance with the following instructions:

REGULAR MEETING: For regular meetings of the public body, there shall be posted within 10 days after the first meeting of said body in January a notice stating the dates, times and place of its regular meetings.

A copy of the Notice of Meeting and Agenda for each regular meeting is to be presented to the City Clerk's office **at least two days before the scheduled regular meeting**. Such is made available to the public and is also posted.

CHANGE IN REGULAR MEETING DATE: If the regular meeting dates are changed, there shall be posted **within 3 days of the meeting (to be changed)** a public Notice of Rescheduled Meeting and Agenda, stating the new dates, times and place of the rescheduled regular meeting.

Submit Notice of Rescheduled Meeting and Agenda within 3 days to the City Clerk's office for posting.

ALL MEETINGS OF A PUBLIC BODY SHALL BE OPEN TO THE PUBLIC AND SHALL BE HELD IN A PLACE AVAILABLE TO THE GENERAL PUBLIC.

All decisions of a public body shall be made at a meeting open to the public.

No decisions may be made prior to a public meeting.

A person shall not be required, as a condition to attend a meeting of a public body, to register or otherwise provide a name or other information.

All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public.

RESPONSIBILITY OF COMMISSION/BOARD/COMMITTEE TO DO THE FOLLOWING:

NOTICE OF MEETING & AGENDA: Submit a prepared Notice of Meeting and Agenda to the City Clerk, along with envelopes addressed to Commission/Board/Committee members. The City Clerk will mail out the Notice of Meeting & Agenda.

MINUTES: Submit a copy of the approved (or "immediately certified") minutes of the meeting to the City Clerk who will submit same to the City Council of Grosse Pointe Woods at the next regular meeting.

RECORD KEEPING: The City Clerk's office will retain at City Hall copies of the following for each Commission:

Notice of Meetings & Agenda
Minutes – Permanent Records
General Correspondence

POSTING REQUIREMENTS: The City Clerk's office will fulfill posting requirements in accordance with the law as follows: Distribute 11 copies:

- 1c - City Administrator – internal mail box
- 2c - City Hall internal public bulletin boards – City Clerk ofc to post
- 6c - Exterior bulletin boards – DPS fulfills posting (use Cert. of Posting)
- 1c - Original to Agenda folder in File Dr. #22
- 1c - City Website – give to IT dept for posting to website

For further information, telephone the City Clerk's Office at 343-2440.